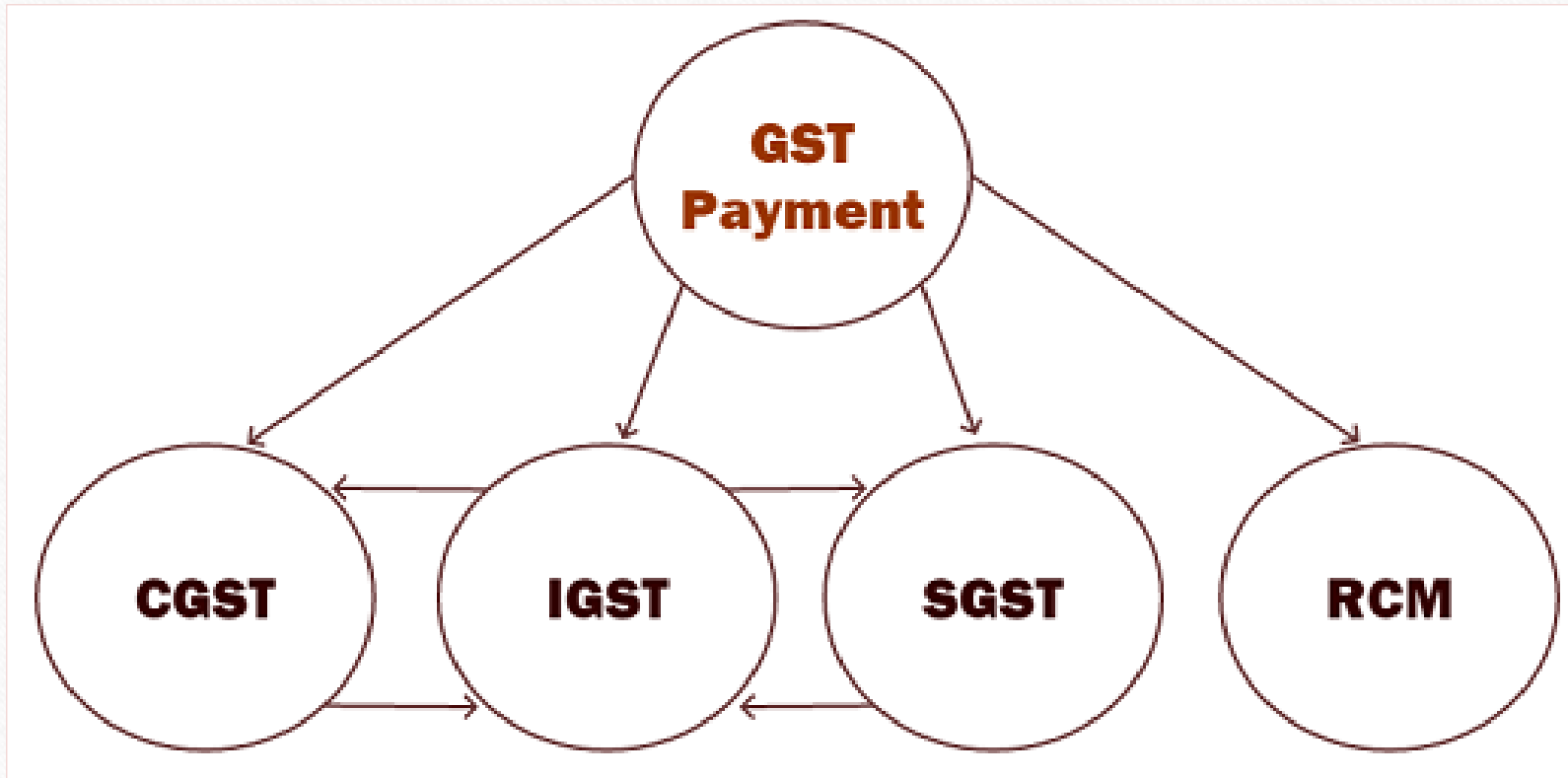
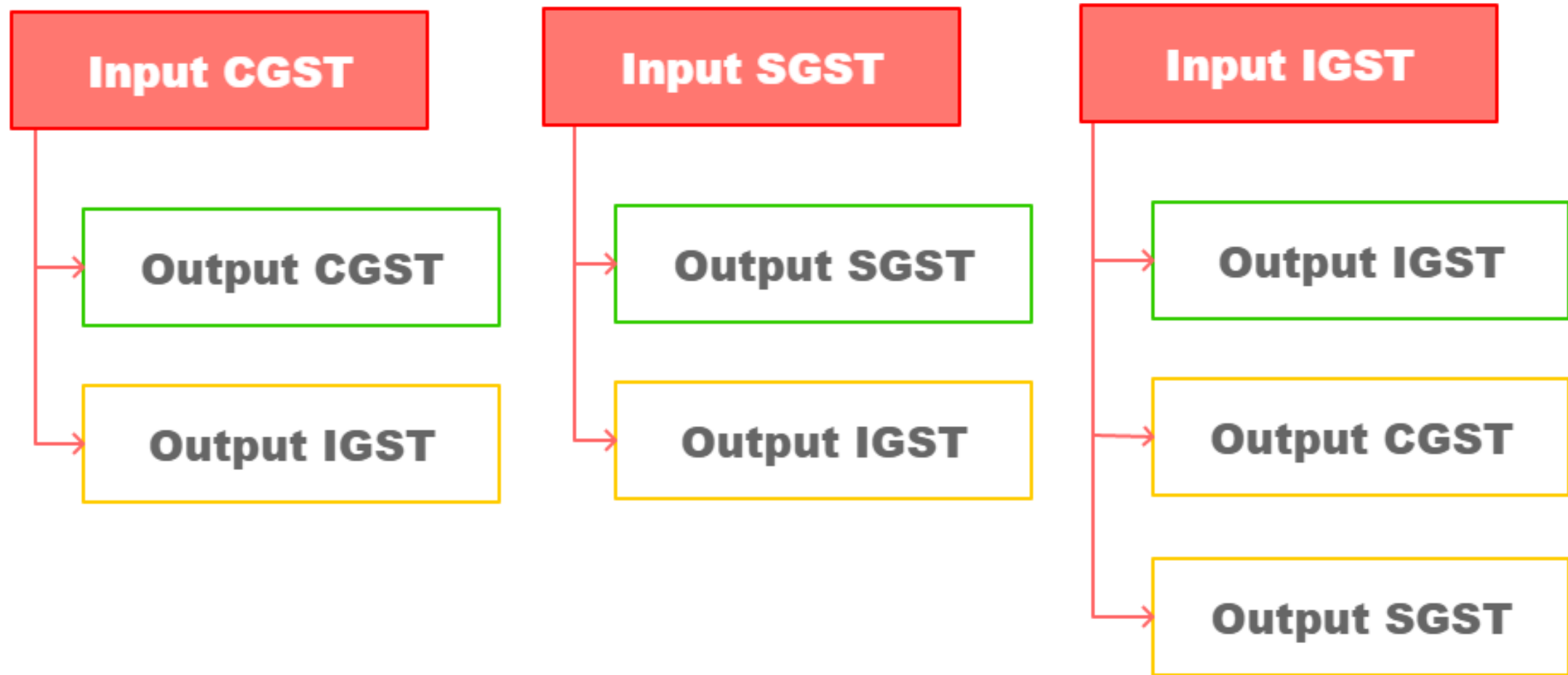


# मिरेकल में GST पेमेंट असिस्टेंट की फेसिलिटी (GST यूटिलाइजेशन & हवाला)



- ❖ मिरेकलमें “GST Payment Assistant” की फेसिलिटी दी गई है जिससे हम ITC के सामने टेक्स लाइबिलिटी का यूटिलाइजेशन, RCM अमाउंट और दूसरे पेमेंट (पेनल्टी, लेट फी) की गणना चेक कर सकते हैं।
- ❖ इस सुविधा से GST भुगतान की गणना आसान हो जाएगी।
- ❖ हमें GST मैन्युअल रूप से गणना करने की आवश्यकता नहीं रहेगी, इस विकल्प से “GST यूटिलाइजेशन मैकेनिज्म” अनुसार गणना हो जाएगी और हमें जितना GST भुगतान करना है वो राशि मिल जाएगी।
- ❖ GST अमाउंट चेक करने के बाद, हमें केवल “Havala” (यूटिलाइजेशन एन्ट्री) में कॅश लेजर में अमाउंट की एन्ट्री करनी होगी ।
- ❖ सबसे पहले, हम ITC यूटिलाइजेशन का चार्ट देखेंगे।

## Utilization of Input Tax Credit (ITC)



❖ इस डोक्युमेंट में, हम नीचे दिए गए टोपिक्स देखेंगे:

- GST Report → GST Payment Assistant (उदाहरण के साथ) ।
- Havala इन्सर्ट करे (Utilization entry)।
- Cash Ledger में एन्ट्री करे ।

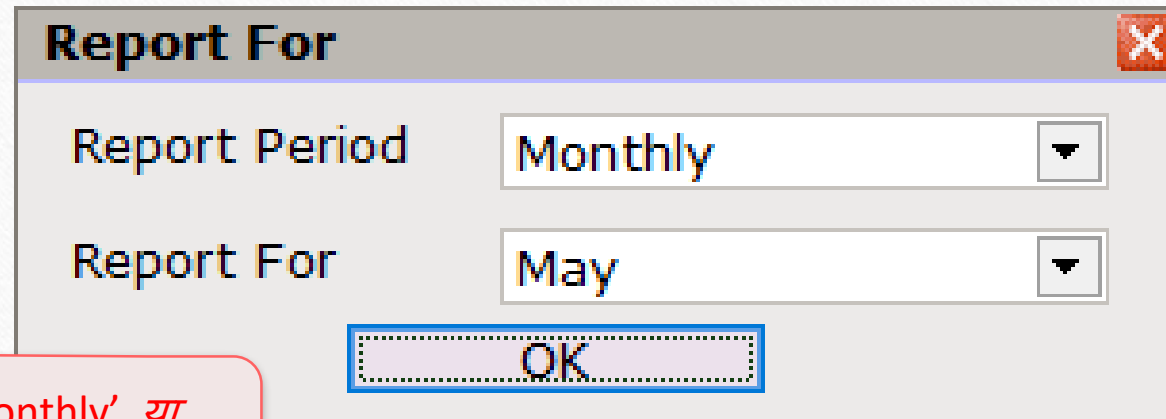
❖ हम GST पेमेंट असिस्टेंट के लिए 4 – उदाहरण देखेंगे :

- Ex.1: हमने की हुई Purchase, Sales & GST Exp. (RCM) की एन्ट्री के अनुसार कुल GST/IGST/URD:
- Ex.2: कुछ अमाउंट केश लेजर (Cash Ledger) में इन्सर्ट किया है ।
- Ex.3: लेट फी(Late Fee) या पेनल्टी के केस में ।
- Ex.4: ITC Opening हो तब ।



- ❖ Purchase, Sales & GST Expense (RCM) की एन्ट्री के अनुसार कुल GST/IGST/URD:
  - GST on Outward Supply (Sales Invoice):
    - CGST: 550 ₹ + SGST: 550 ₹      → IGST: 550 ₹
  - GST for Inward Supply (Purchase Invoice):
    - CGST: 400 ₹ + SGST: 400 ₹      → IGST: 250 ₹
  - RCM-URD (Reverse Charge):
    - CGST: 450 ₹ + SGST: 450 ₹





**Report For** [X]

Report Period Monthly ▼

Report For May ▼

OK

Report Period: 'Monthly' या  
'Quarterly' और महीना सिलेक्ट करें।

GST -> GST Report -> GST Summary Report
Return Period May From 01/05/2018 To 31/05/2018

**GSTR Summary**

| GSTR Grouping  | Taxable Amount  | Central Tax    | State/UT Tax   | Integrated Tax |
|--|-----------------|----------------|----------------|----------------|
| <b>Details Of Outward Supply</b>                         |                 |                |                |                |
| Opening  |                 |                |                |                |
| B2B  | 22500.00        | 550.00         | 550.00         | 550.00         |
| URD RCM  | 5000.00         | 450.00         | 450.00         |                |
| <b>Total</b>   | <b>27500.00</b> | <b>1000.00</b> | <b>1000.00</b> | <b>550.00</b>  |
| <b>Details Of Inward Supply</b>                          |                 |                |                |                |
| Opening  |                 |                |                |                |
| B2B  | 14000.00        | 400.00         | 400.00         | 250.00         |
| <b>Total</b>   | <b>14000.00</b> | <b>400.00</b>  | <b>400.00</b>  | <b>250.00</b>  |
| <b>Cash Ledger</b>                                       |                 |                |                |                |
| Tax Opening  |                 |                |                |                |
| <b>Total</b>   |                 |                |                |                |
| <b>Net Position After Utilization (Offset Liability)</b> |                 |                |                |                |
| Total Tax Liability                                      |                 | 1000.00        | 1000.00        | 550.00         |
| ITC Utilization  |                 |                |                |                |
| Cash Ledger Utilization                                  |                 |                |                |                |
| <b>Total</b>   |                 | <b>1000.00</b> | <b>1000.00</b> | <b>550.00</b>  |
| <b>Closing</b>   |                 |                |                |                |
| ITC  |                 | 400.00         | 400.00         | 250.00         |
| Tax Payable  |                 | 1000.00        | 1000.00        | 550.00         |
| Cash Ledger  |                 |                |                |                |
| <b>Total</b>   |                 |                |                |                |

Print
Date
Month

Tax Liability Integrity
ITC Integrity
GST Payment Assistant
GST Data Freeze
Havala
GST-Reposting

ये GST Summary Report है।  
हम GST विभाग अनुसार Summary Report देख सकते हैं।

अब, **GST Payment Assistant** बटन पर क्लिक करें या शार्टकट की: "Ctrl + G" प्रेस करें।



GST -&gt; GST Report -&gt; GST Summary Report

GSTR Summary

Return Period May From 01/05/2018 To 31/05/2018

GSTR Grouping Taxable Amount Central Tax State/UT Tax Integrated Tax

GST Payment Assistant

Other than Reverse Charge

|                | Tax Payable | Central Tax | State/UT Tax | Integrated Tax | Available Cash | Tax Paid(Cash) |
|----------------|-------------|-------------|--------------|----------------|----------------|----------------|
| Central Tax    | 550.00      | 400.00      | 0.00         | 0.00           | 0.00           | 150.00         |
| State/UT Tax   | 550.00      | 0.00        | 400.00       | 0.00           | 0.00           | 150.00         |
| Integrated Tax | 550.00      | 0.00        | 0.00         | 250.00         | 0.00           | 300.00         |

Reverse Charge

|                | Tax Payable | Tax Paid(Cash) |
|----------------|-------------|----------------|
| Central Tax    | 450.00      | 450.00         |
| State/UT Tax   | 450.00      | 450.00         |
| Integrated Tax | 0.00        | 0.00           |

यहां हम GST गणना के 3-टेबल देख सकते हैं:

- Other than Rev. Charge (Sales/Purchase, CN/DN)
- Rev. Charge
- Other

Other

|                | Interest       |              | Penalty        |              | Late Fee       |              | Other          |              |
|----------------|----------------|--------------|----------------|--------------|----------------|--------------|----------------|--------------|
|                | Available Cash | Cash Payment | Available Cash | Cash Payment | Available Cash | Cash Payment | Available Cash | Cash Payment |
| Central Tax    | 0.00           | 0.00         | 0.00           | 0.00         | 0.00           | 0.00         | 0.00           | 0.00         |
| State/UT Tax   | 0.00           | 0.00         | 0.00           | 0.00         | 0.00           | 0.00         | 0.00           | 0.00         |
| Integrated Tax | 0.00           | 0.00         | 0.00           | 0.00         | 0.00           | 0.00         | 0.00           | 0.00         |

Havala

Print Date Month

Tax Liability Integrity

ITC Integrity

GST Payment Assistant

GST Data Freeze

Havala

GST-Repoting

## GST Payment Assistant

## Other than Reverse Charge

|                | Tax Payable | Central Tax | State/UT Tax | Integrated Tax | Available Cash | Tax Paid(Cash) |
|----------------|-------------|-------------|--------------|----------------|----------------|----------------|
| Central Tax    | 550.00      | 400.00      | 0.00         | 0.00           | 0.00           | 150.00         |
| State/UT Tax   | 550.00      | 0.00        | 400.00       | 0.00           | 0.00           | 150.00         |
| Integrated Tax | 550.00      | 0.00        | 0.00         | 250.00         | 0.00           | 300.00         |

## Reverse Charge

|                | Tax Payable | Tax Paid(Cash) |
|----------------|-------------|----------------|
| Central Tax    | 450.00      | 450.00         |
| State/UT Tax   | 450.00      | 450.00         |
| Integrated Tax | 0.00        | 0.00           |

यहां, Purchase, Sales और GST Exp. (RCM) में किये गए Transaction (लेनदेन) के अनुसार **Tax Paid** का अंतिम अमाउंट जाँच सकते हैं।

## Other

|                | Interest       |              | Penalty        |              | Late Fee       |              | Other          |              |
|----------------|----------------|--------------|----------------|--------------|----------------|--------------|----------------|--------------|
|                | Available Cash | Cash Payment | Available Cash | Cash Payment | Available Cash | Cash Payment | Available Cash | Cash Payment |
| Central Tax    | 0.00           | 0.00         | 0.00           | 0.00         | 0.00           | 0.00         | 0.00           | 0.00         |
| State/UT Tax   | 0.00           | 0.00         | 0.00           | 0.00         | 0.00           | 0.00         | 0.00           | 0.00         |
| Integrated Tax | 0.00           | 0.00         | 0.00           | 0.00         | 0.00           | 0.00         | 0.00           | 0.00         |

Havala

GST Payment Assistant

Other than Reverse Charge

|                | Tax Payable | Central Tax | State/UT Tax | Integrated Tax | Available Cash | Tax Paid(Cash) |
|----------------|-------------|-------------|--------------|----------------|----------------|----------------|
| Central Tax    | 550.00      | 400.00      | 0.00         | 0.00           | 0.00           | 150.00         |
| State/UT Tax   | 550.00      | 0.00        | 400.00       | 0.00           | 0.00           | 150.00         |
| Integrated Tax | 550.00      | 0.00        | 0.00         | 250.00         | 0.00           | 300.00         |

Reverse Charge

|                | Tax Payable | Tax Paid(Cash) |
|----------------|-------------|----------------|
| Central Tax    | 450.00      | 450.00         |
| State/UT Tax   | 450.00      | 450.00         |
| Integrated Tax | 0.00        | 0.00           |

Other

|                | Interest       |              | Penalty        |              | Late Fee       |              | Other          |              |
|----------------|----------------|--------------|----------------|--------------|----------------|--------------|----------------|--------------|
|                | Available Cash | Cash Payment | Available Cash | Cash Payment | Available Cash | Cash Payment | Available Cash | Cash Payment |
| Central Tax    | 0.00           | 0.00         | 0.00           | 0.00         | 0.00           | 0.00         | 0.00           | 0.00         |
| State/UT Tax   | 0.00           | 0.00         | 0.00           | 0.00         | 0.00           | 0.00         | 0.00           | 0.00         |
| Integrated Tax | 0.00           | 0.00         | 0.00           | 0.00         | 0.00           | 0.00         | 0.00           | 0.00         |

Havala

ITC यूटिलाइजेशन मैकेनिज्म के अनुसार (पेज नं.3 देखें):

**Tax Payable – Central Tax = Tax Paid**

जैसे, CGST के लिए :  $550 - 400 = 150$

यह गणना SGST और IGST के लिए भी समान रहेगी।

## GST Payment Assistant

### Other than Reverse Charge

|                | Tax Payable | Central Tax | State/UT Tax | Integrated Tax | Available Cash | Tax Paid(Cash) |
|----------------|-------------|-------------|--------------|----------------|----------------|----------------|
| Central Tax    | 550.00      | 400.00      | 0.00         | 0.00           | 0.00           | 150.00         |
| State/UT Tax   | 550.00      | 0.00        | 400.00       | 0.00           | 0.00           | 150.00         |
| Integrated Tax | 550.00      | 0.00        | 0.00         | 250.00         | 0.00           | 300.00         |

### Reverse Charge

|                | Tax Payable | Tax Paid(Cash) |
|----------------|-------------|----------------|
| Central Tax    | 450.00      | 450.00         |
| State/UT Tax   | 450.00      | 450.00         |
| Integrated Tax | 0.00        | 0.00           |

RCM अमाउंट का पेमेंट **Cash Ledger** द्वारा ही किया जाएगा।  
ITC के खिलाफ उसे समायोजित (Adjust) नहीं किया जा सकता।

### Other

|                | Interest       |              | Penalty        |              | Late Fee       |              | Other          |              |
|----------------|----------------|--------------|----------------|--------------|----------------|--------------|----------------|--------------|
|                | Available Cash | Cash Payment | Available Cash | Cash Payment | Available Cash | Cash Payment | Available Cash | Cash Payment |
| Central Tax    | 0.00           | 0.00         | 0.00           | 0.00         | 0.00           | 0.00         | 0.00           | 0.00         |
| State/UT Tax   | 0.00           | 0.00         | 0.00           | 0.00         | 0.00           | 0.00         | 0.00           | 0.00         |
| Integrated Tax | 0.00           | 0.00         | 0.00           | 0.00         | 0.00           | 0.00         | 0.00           | 0.00         |

Havala



## GST Payment Assistant

### Other than Reverse Charge

|                | Tax Payable | Central Tax | State/UT Tax | Integrated Tax | Available Cash | Tax Paid(Cash) |
|----------------|-------------|-------------|--------------|----------------|----------------|----------------|
| Central Tax    | 550.00      | 400.00      | 0.00         | 0.00           | 0.00           | 150.00         |
| State/UT Tax   | 550.00      | 0.00        | 400.00       | 0.00           | 0.00           | 150.00         |
| Integrated Tax | 550.00      | 0.00        | 0.00         | 250.00         | 0.00           | 300.00         |

### Reverse Charge

|                | Tax Payable | Tax Paid(Cash) |
|----------------|-------------|----------------|
| Central Tax    | 450.00      | 450.00         |
| State/UT Tax   | 450.00      | 450.00         |
| Integrated Tax | 0.00        | 0.00           |

Interest, Penalty आदि जैसे अन्य पेमेंट इन्सर्ट करें।  
हमें पेमेंट के लिए Cash Ledger में इन्सर्ट करना होगा।

### Other

|                | Interest       |              | Penalty        |              | Late Fee       |              | Other          |              |
|----------------|----------------|--------------|----------------|--------------|----------------|--------------|----------------|--------------|
|                | Available Cash | Cash Payment | Available Cash | Cash Payment | Available Cash | Cash Payment | Available Cash | Cash Payment |
| Central Tax    | 0.00           | 0.00         | 0.00           | 0.00         | 0.00           | 0.00         | 0.00           | 0.00         |
| State/UT Tax   | 0.00           | 0.00         | 0.00           | 0.00         | 0.00           | 0.00         | 0.00           | 0.00         |
| Integrated Tax | 0.00           | 0.00         | 0.00           | 0.00         | 0.00           | 0.00         | 0.00           | 0.00         |

Havala

अब, “Utilization” के लिए  
Havala बटन पर क्लिक करें।

## GST -&gt; GST Entry -&gt; Utilization Entry -&gt; Add Utilization Entry

Vou. Type   
 Period of Utilization

Vou. Date  Mon  
 Vou No   
 Doc. No.   
 Doc Date

| Utilization From   | From A/c                         | Utilization For | For A/c                   | Amount |
|--------------------|----------------------------------|-----------------|---------------------------|--------|
| ITC Central Tax    | Central Tax A/c. (I/P)           | Central Tax     | Central Tax A/c. (O/P)    | 400.00 |
| ITC State/UT Tax   | State/UT Tax A/c. (I/P)          | State/UT Tax    | State/UT Tax A/c. (O/P)   | 400.00 |
| ITC Integrated Tax | Integrated Tax A/c. (I/P)        | Integrated Tax  | Integrated Tax A/c. (O/P) | 250.00 |
| Cash Ledger(CGST)  | Cash Ledger(CGST) - Primary Unit | Central Tax     | Central Tax A/c. (O/P)    | 600.00 |
| Cash Ledger(SGST)  | Cash Ledger(SGST) - Primary Unit | State/UT Tax    | State/UT Tax A/c. (O/P)   | 600.00 |
| Cash Ledger(IGST)  | Cash Ledger(IGST) - Primary Unit | Integrated Tax  | Integrated Tax A/c. (O/P) | 300.00 |

**Tax Payable** के खिलाफ समायोजित (Adjusted) ITC red बॉक्स में दिखाया गया है।

**Cash ledger** में जो अमाउंट इन्सर्ट करनी रहेगी उसे **blue** बॉक्स में दिखाया गया है।

Balance **400.00 DB**

Narration

यूटिलाइजेशन एन्ट्री को सेव करने के लिए **OK** प्रेस करें।  
 यह एन्ट्री **GST → GST Entry → Utilization Entry** में सेव हो जाएगी।

OK

Print

## GST -> GST Report -> GST Summary Report

### GSTR Summary

Return Period May

From 01/05/2018

To 31/05/2018

### GSTR Grouping Taxable Amount Central Tax State/UT Tax Integrated Tax

#### Details Of Inward Supply

|              |                 |               |               |               |
|--------------|-----------------|---------------|---------------|---------------|
| Opening      |                 |               |               |               |
| B2B          | 14000.00        | 400.00        | 400.00        | 250.00        |
| <b>Total</b> | <b>14000.00</b> | <b>400.00</b> | <b>400.00</b> | <b>250.00</b> |

#### Cash Ledger

|              |  |  |  |  |
|--------------|--|--|--|--|
| Tax Opening  |  |  |  |  |
| <b>Total</b> |  |  |  |  |

#### Utilization

|                        |  |                |                |               |
|------------------------|--|----------------|----------------|---------------|
| From ITC(IGST)         |  |                |                | 250.00        |
| From ITC(CGST)         |  | 400.00         |                |               |
| From ITC(SGST)         |  |                | 400.00         |               |
| From Cash Ledger(IGST) |  |                |                | 300.00        |
| From Cash Ledger(CGST) |  | 600.00         |                |               |
| From Cash Ledger(SGST) |  |                | 600.00         |               |
| <b>Total</b>           |  | <b>1000.00</b> | <b>1000.00</b> | <b>550.00</b> |

#### Net Position After Utilization (Offset Liability)

|                         |  |         |         |        |
|-------------------------|--|---------|---------|--------|
| Total Tax Liability     |  | 1000.00 | 1000.00 | 550.00 |
| ITC Utilization         |  | 400.00  | 400.00  | 250.00 |
| Cash Ledger Utilization |  | 600.00  | 600.00  | 300.00 |
| <b>Total</b>            |  |         |         |        |

#### Closing

|              |  |         |         |         |
|--------------|--|---------|---------|---------|
| ITC          |  |         |         |         |
| Tax Payable  |  |         |         |         |
| Cash Ledger  |  | -600.00 | -600.00 | -300.00 |
| <b>Total</b> |  |         |         |         |

यहां हम देख सकते हैं कि GST अमाउंट का यूटिलाइजेशन कैसे किया गया है।

Closing में, अमाउंट - (negative) साइन में है क्योंकि हमने अभी तक Cash Ledger में अमाउंट इन्सर्ट नहीं किया है।

Print Date Month

Tax Liability Integrity

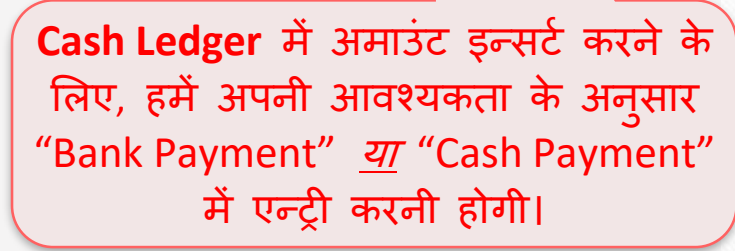
ITC Integrity

GST Payment Assistant

GST Data Freeze

Havala

GST-Repoting





GST -&gt; GST Entry -&gt; Bank Payment -&gt; Voucher List

Bank Payment

From 01/04/2018 To 31/03/2019

| Date  | Bank Account | Challan No. | Cheque No | Utilization Type | Amount |  |     |          |       |             |      |      |      |              |      |      |      |                |      |      |      |       |      |      |      |
|---|--------------|-------------|-----------|------------------|--------|--|-----|----------|-------|-------------|------|------|------|--------------|------|------|------|----------------|------|------|------|-------|------|------|------|
| <div> <div> GST -&gt; GST Entry -&gt; Bank Payment -&gt; Add GST Bank Payment </div> <div> <div> Bank/Cash <div>AXIS Bank (Gondal Road Branch)</div> </div> <div> Date <div>11/06/2018 Mon</div> </div> <div> Utilization Type <div>Normal</div> </div> </div> <div> <div> Balance </div> <div> Vou No <div></div> </div> <div> Period <div>MAY - 2018</div> </div> </div> <div> <div> Chq/DD Date <div>11/06/2018</div> </div> <div> Chq/DD No. <div></div> </div> </div> <div> <div> Challan Date <div>/ /</div> </div> <div> Challan No <div></div> </div> </div> </div> <div> <div> Payment Detail <table border="1"> <thead> <tr> <th></th> <th>Tax</th> <th>Interest</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Central Tax</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> </tr> <tr> <td>State/UT Tax</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> </tr> <tr> <td>Integrated Tax</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> </tr> <tr> <td>Total</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> </tr> </tbody> </table> </div> <div> Narration <div></div> </div> <div> Bank Amount <div>0.00</div> </div> </div> <div> <div>OK</div> <div>Print</div> </div> |              |             |           |                  |        |  | Tax | Interest | Total | Central Tax | 0.00 | 0.00 | 0.00 | State/UT Tax | 0.00 | 0.00 | 0.00 | Integrated Tax | 0.00 | 0.00 | 0.00 | Total | 0.00 | 0.00 | 0.00 |
|   | Tax          | Interest    | Total     |                  |        |  |     |          |       |             |      |      |      |              |      |      |      |                |      |      |      |       |      |      |      |
| Central Tax   | 0.00         | 0.00        | 0.00      |                  |        |  |     |          |       |             |      |      |      |              |      |      |      |                |      |      |      |       |      |      |      |
| State/UT Tax  | 0.00         | 0.00        | 0.00      |                  |        |  |     |          |       |             |      |      |      |              |      |      |      |                |      |      |      |       |      |      |      |
| Integrated Tax  | 0.00         | 0.00        | 0.00      |                  |        |  |     |          |       |             |      |      |      |              |      |      |      |                |      |      |      |       |      |      |      |
| Total   | 0.00         | 0.00        | 0.00      |                  |        |  |     |          |       |             |      |      |      |              |      |      |      |                |      |      |      |       |      |      |      |

Add Edit Delete Vou. Cancel Multi select Detail Audit Filter Date

SMS E-Mail Cover Setup Range Voucher Print Export Copy Vou

जिस महीने के लिए Utilization चाहते हैं  
उस महीने को सिलेक्ट करना ज़रूरी है।

GST -&gt; GST Entry -&gt; Bank Payment -&gt; Voucher List

Bank Payment

From 01/04/2018 To 31/03/2019

| Date  | Bank Account   | Challan No. | Cheque No   | Utilization Type | Amount      |                |     |          |         |      |       |       |             |        |      |      |      |      |        |              |        |      |      |      |      |        |                |        |      |      |      |      |        |              |                |             |             |             |             |                |
|---|----------------|-------------|-------------|------------------|-------------|----------------|-----|----------|---------|------|-------|-------|-------------|--------|------|------|------|------|--------|--------------|--------|------|------|------|------|--------|----------------|--------|------|------|------|------|--------|--------------|----------------|-------------|-------------|-------------|-------------|----------------|
| <div> <div> <b>GST -&gt; GST Entry -&gt; Bank Payment -&gt; Add GST Bank Payment</b> </div> <div> <div> Bank/Cash <input type="text" value="AXIS Bank (Gondal Road Branch)"/> Date <input type="text" value="11/06/2018"/> Mon Utilization Type <input type="text" value="Normal"/> </div> <div> Balance <input type="text"/> Vou No <input type="text"/> Period <input type="text" value="MAY - 2018"/> </div> <div> Chq/DD Date <input type="text" value="11/06/2018"/> Chq/DD No. <input type="text"/> </div> <div> Challan Date <input type="text" value="/ /"/> Challan No <input type="text"/> </div> </div> <div> <b>Payment Detail</b> <table border="1"> <thead> <tr> <th></th> <th>Tax</th> <th>Interest</th> <th>Penalty</th> <th>Fees</th> <th>Other</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Central Tax</td> <td>600.00</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>600.00</td> </tr> <tr> <td>State/UT Tax</td> <td>600.00</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>600.00</td> </tr> <tr> <td>Integrated Tax</td> <td>300.00</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>300.00</td> </tr> <tr> <td><b>Total</b></td> <td><b>1500.00</b></td> <td><b>0.00</b></td> <td><b>0.00</b></td> <td><b>0.00</b></td> <td><b>0.00</b></td> <td><b>1500.00</b></td> </tr> </tbody> </table> </div> <div> Narration <input type="text"/> Bank Amount <input type="text" value="1500.00"/> </div> <div> <input type="button" value="OK"/> <input type="button" value="Print"/> </div> </div> |                |             |             |                  |             |                | Tax | Interest | Penalty | Fees | Other | Total | Central Tax | 600.00 | 0.00 | 0.00 | 0.00 | 0.00 | 600.00 | State/UT Tax | 600.00 | 0.00 | 0.00 | 0.00 | 0.00 | 600.00 | Integrated Tax | 300.00 | 0.00 | 0.00 | 0.00 | 0.00 | 300.00 | <b>Total</b> | <b>1500.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>1500.00</b> |
|   | Tax            | Interest    | Penalty     | Fees             | Other       | Total          |     |          |         |      |       |       |             |        |      |      |      |      |        |              |        |      |      |      |      |        |                |        |      |      |      |      |        |              |                |             |             |             |             |                |
| Central Tax   | 600.00         | 0.00        | 0.00        | 0.00             | 0.00        | 600.00         |     |          |         |      |       |       |             |        |      |      |      |      |        |              |        |      |      |      |      |        |                |        |      |      |      |      |        |              |                |             |             |             |             |                |
| State/UT Tax  | 600.00         | 0.00        | 0.00        | 0.00             | 0.00        | 600.00         |     |          |         |      |       |       |             |        |      |      |      |      |        |              |        |      |      |      |      |        |                |        |      |      |      |      |        |              |                |             |             |             |             |                |
| Integrated Tax  | 300.00         | 0.00        | 0.00        | 0.00             | 0.00        | 300.00         |     |          |         |      |       |       |             |        |      |      |      |      |        |              |        |      |      |      |      |        |                |        |      |      |      |      |        |              |                |             |             |             |             |                |
| <b>Total</b>  | <b>1500.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b>      | <b>0.00</b> | <b>1500.00</b> |     |          |         |      |       |       |             |        |      |      |      |      |        |              |        |      |      |      |      |        |                |        |      |      |      |      |        |              |                |             |             |             |             |                |

यहां हमने "Bank Payment" में GST payable अमाउंट इन्सर्ट की है।

Add Edit Delete Vou. Cancel Multi select Detail Audit Filter Date SMS E-Mail Cover Setup Range Voucher Print Export Copy Vou

“Bank Payment” द्वारा **Cash Ledger** में अमाउंट दाखिल करने के बाद, **Closing** में उसकी इफेक्ट **Nil** हो जाएगी।

❖ मान लीजिए, हमने पहले ही **Bank/Cash Payment** में अमाउंट दाखिल की है:

➤ पहले ही “Cash Ledger” में दाखिल की गई अमाउंट:

→ CGST: 600 ₹ + SGST: 600 ₹      → IGST: 300 ₹

❖ उदाहरण-1 के अनुसार ट्रान्जेक्शन :

➤ GST on Outward Supply (Sales Invoice):

→ CGST: 550 ₹ + SGST: 550 ₹      → IGST: 550 ₹

➤ GST for Inward Supply (Purchase Invoice):

→ CGST: 400 ₹ + SGST: 400 ₹      → IGST: 250 ₹

➤ RCM-URD (Reverse Charge):

→ CGST: 450 ₹ + SGST: 450 ₹



GST -> GST Entry -> Bank Payment -> Voucher List

Bank Payment From 01/04/2018 To 31/03/2019

| Date | Bank Account | Challan No. | Cheque No | Utilization Type | Amount |
|------|--------------|-------------|-----------|------------------|--------|
|      |              |             |           |                  |        |

GST -> GST Entry -> Bank Payment -> Add GST Bank Payment

Bank/Cash: AXIS Bank (Gondal Road Branch) Date: 11/06/2018 Mon Utilization Type: Normal

Balance: Vou No: Period: MAY - 2018

Chq/DD Date: 11/06/2018 Chq/DD No:

Challan Date: / / Challan No:

|                | Tax            | Interest    | Penalty     | Fees        | Other       | Total          |
|----------------|----------------|-------------|-------------|-------------|-------------|----------------|
| Central Tax    | 600.00         | 0.00        | 0.00        | 0.00        | 0.00        | 600.00         |
| State/UT Tax   | 600.00         | 0.00        | 0.00        | 0.00        | 0.00        | 600.00         |
| Integrated Tax | 300.00         | 0.00        | 0.00        | 0.00        | 0.00        | 300.00         |
| <b>Total</b>   | <b>1500.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>1500.00</b> |

Narration: Bank Amount: 1500.00

OK Print

हमने Bank Payment द्वारा "Cash Ledger" में अमाउंट इन्सर्ट की है।

Add Edit Delete Vou. Cancel Multi select Detail Audit Filter Date SMS E-Mail Cover Setup Range Voucher Print Export Copy Vou

GST -> GST Report -> GST Summary Report

GSTR Summary

Return Period

May

From

01/05/2018

To

31/05/2018

| GSTR Grouping  | Taxable Amount | Central Tax | State/UT Tax | Integrated Tax |
|--|----------------|-------------|--------------|----------------|
| Opening  |                |             |              |                |
| B2B  | 14000.00       | 400.00      | 400.00       | 250.00         |
| Total  | 14000.00       | 400.00      | 400.00       | 250.00         |
| <b>Cash Ledger</b>                                       |                |             |              |                |
| Tax Opening  |                |             |              |                |
| Tax Credit   |                | 600.00      | 600.00       | 300.00         |
| Total  |                | 600.00      | 600.00       | 300.00         |
| <b>Utilization</b>                                       |                |             |              |                |
| From ITC(IGST)   |                |             |              | 250.00         |
| From ITC(CGST)   |                | 400.00      |              |                |
| From ITC(SGST)   |                |             | 400.00       |                |
| From Cash Ledger(IGST)                                   |                |             |              | 300.00         |
| From Cash Ledger(CGST)                                   |                | 600.00      |              |                |
| From Cash Ledger(SGST)                                   |                |             | 600.00       |                |
| Total  |                | 1000.00     | 1000.00      | 550.00         |
| <b>Net Position After Utilization (Offset Liability)</b> |                |             |              |                |
| Total Tax Liability                                      |                | 1000.00     | 1000.00      | 550.00         |
| ITC Utilization  |                | 400.00      | 400.00       | 250.00         |
| Cash Ledger Utilization                                  |                | 600.00      | 600.00       | 300.00         |
| Total  |                |             |              |                |
| <b>Closing</b>   |                |             |              |                |
| ITC  |                |             |              |                |
| Tax Payable  |                |             |              |                |
| Cash Ledger  |                |             |              |                |
| Total  |                |             |              |                |

Print

Date

Month

Tax Liability Integrity

ITC Integrity

GST Payment Assistant

GST Data Freeze

Havala

GST-Repoting

हम Cash Ledger में, Bank Payment द्वारा इन्सर्ट की गई अमाउंट देख सकते हैं।

यहां हम बैंक पेमेंट (Cash Ledger) में इन्सर्ट किये गए **Available Cash** देख सकते हैं।

इसलिए **Havala** (Uti. Entry) करने के बाद, यह Tax Payable अमाउंट के खिलाफ समायोजित (Adjust) होगी।

❖ मान लीजिए, हमें **Late Fees** की अमाउंट पे करनी है:

➤ Late Fees अमाउंट :

→ CGST: 25 ₹    → SGST: 25 ₹    → IGST: 50 ₹

❖ उदाहरण-1 के अनुसार ट्रान्जेक्शन:

➤ GST on Outward Supply (Sales Invoice):

→ CGST: 550 ₹ + SGST: 550 ₹    → IGST: 550 ₹

➤ GST for Inward Supply (Purchase Invoice):

→ CGST: 400 ₹ + SGST: 400 ₹    → IGST: 250 ₹

➤ RCM-URD (Reverse Charge):

→ CGST: 450 ₹ + SGST: 450 ₹



**GST Payment Assistant**

**Other than Reverse Charge**

|                | Tax Payable | Central Tax | State/UT Tax | Integrated Tax | Available Cash | Tax Paid(Cash) |
|----------------|-------------|-------------|--------------|----------------|----------------|----------------|
| Central Tax    | 550.00      | 400.00      | 0.00         | 0.00           | 0.00           | 150.00         |
| State/UT Tax   | 550.00      | 0.00        | 400.00       | 0.00           | 0.00           | 150.00         |
| Integrated Tax | 550.00      | 0.00        | 0.00         | 250.00         | 0.00           | 300.00         |

**Reverse Charge**

|                | Tax Payable | Tax Paid(Cash) |
|----------------|-------------|----------------|
| Central Tax    | 0.00        | 0.00           |
| State/UT Tax   | 0.00        | 0.00           |
| Integrated Tax | 0.00        | 0.00           |

**Other**

|                | Interest       |              | Penalty        |              | Late Fee       |              | Other          |              |
|----------------|----------------|--------------|----------------|--------------|----------------|--------------|----------------|--------------|
|                | Available Cash | Cash Payment | Available Cash | Cash Payment | Available Cash | Cash Payment | Available Cash | Cash Payment |
| Central Tax    | 0.00           | 0.00         | 0.00           | 0.00         | 0.00           | 25.00        | 0.00           | 0.00         |
| State/UT Tax   | 0.00           | 0.00         | 0.00           | 0.00         | 0.00           | 25.00        | 0.00           | 0.00         |
| Integrated Tax | 0.00           | 0.00         | 0.00           | 0.00         | 0.00           | 50.00        | 0.00           | 0.00         |

**Havala**

अगर हमें **Late Fees** जैसी अन्य अमाउंट पे करनी है, तो यहां वो अमाउंट इन्सर्ट करनी आवश्यक है।  
CGST के लिए 25 ₹ और SGST के लिए 25 ₹ और IGST के लिए 50 ₹ दाखिल किए हैं।

अब, "Utilization" के लिए **Havala** बटन पर क्लिक करें।

## GST -&gt; GST Entry -&gt; Utilization Entry -&gt; Add Utilization Entry

Vou. Type

Period of Utilization

Vou. Date  Mon

Vou No

Doc. No.

Doc Date

| Utilization From   | From A/c                                   | Utilization For | For A/c                        | Amount |
|--------------------|--|-----------------|--------------------------------|--------|
| ITC Central Tax    | Central Tax A/c. (I/P)                     | Central Tax     | Central Tax A/c. (O/P)         | 400.00 |
| ITC State/UT Tax   | State/UT Tax A/c. (I/P)                    | State/UT Tax    | State/UT Tax A/c. (O/P)        | 400.00 |
| ITC Integrated Tax | Integrated Tax A/c. (I/P)                  | Integrated Tax  | Integrated Tax A/c. (O/P)      | 250.00 |
| Cash Ledger(CGST)  | Cash Ledger(CGST) - Primary Unit           | Central Tax     | Central Tax A/c. (O/P)         | 600.00 |
| Cash Ledger(CGST)  | Cash Ledger(CGST- Late Fee) - Primary Unit | Fees            | Late Fee Expense A/c.(Default) | 25.00  |
| Cash Ledger(SGST)  | Cash Ledger(SGST) - Primary Unit           | State/UT Tax    | State/UT Tax A/c. (O/P)        | 600.00 |
| Cash Ledger(SGST)  | Cash Ledger(SGST- Late Fee) - Primary Unit | Fees            | Late Fee Expense A/c.(Default) | 25.00  |
| Cash Ledger(IGST)  | Cash Ledger(IGST) - Primary Unit           | Integrated Tax  | Integrated Tax A/c. (O/P)      | 300.00 |
| Cash Ledger(IGST)  | Cash Ledger(IGST- Late Fee) - Primary Unit | Fees            | Late Fee Expense A/c.(Default) | 50.00  |
|                    |  |                 |                                |        |
|                    |  |                 |                                |        |
|                    |  |                 |                                |        |
|                    |  |                 |                                |        |

Balance

Narration

Utilization Entry में, हम CGST, SGST & IGST के लिए **Late Fees** की एन्ट्री देख सकते हैं।

OK

Print

**GST -> GST Entry -> Bank Payment -> Add GST Bank Payment**

Bank/Cash:  Date:  Mon Utilization Type:   
Balance:  Vou No:  Period:   
Chq/DD Date:  Chq/DD No.:   
Challan Date:  Challan No:

**Payment Detail**

|                | Tax                                  | Interest                          | Penalty                           | Fees                                | Other                             | Total                                |
|----------------|--------------------------------------|-----------------------------------|-----------------------------------|-------------------------------------|-----------------------------------|--------------------------------------|
| Central Tax    | <input type="text" value="600.00"/>  | <input type="text" value="0.00"/> | <input type="text" value="0.00"/> | <input type="text" value="25.00"/>  | <input type="text" value="0.00"/> | <input type="text" value="625.00"/>  |
| State/UT Tax   | <input type="text" value="600.00"/>  | <input type="text" value="0.00"/> | <input type="text" value="0.00"/> | <input type="text" value="25.00"/>  | <input type="text" value="0.00"/> | <input type="text" value="625.00"/>  |
| Integrated Tax | <input type="text" value="300.00"/>  | <input type="text" value="0.00"/> | <input type="text" value="0.00"/> | <input type="text" value="50.00"/>  | <input type="text" value="0.00"/> | <input type="text" value="350.00"/>  |
| <b>Total</b>   | <input type="text" value="1500.00"/> | <input type="text" value="0.00"/> | <input type="text" value="0.00"/> | <input type="text" value="100.00"/> | <input type="text" value="0.00"/> | <input type="text" value="1600.00"/> |

Narration:  Bank Amount:

OK Print

यहाँ पे, हमने "Bank Payment" द्वारा  
Late Fees की अमाउंट इन्सर्ट की है।

## GST -&gt; GST Report -&gt; GST Summary Report

## GST Summary

Return Period May

From

01/05/2018

To

31/05/2018

| GSTR Grouping | Taxable Amount | Central Tax | State/UT Tax | Integrated Tax |
|---------------|----------------|-------------|--------------|----------------|
|---------------|----------------|-------------|--------------|----------------|

**Cash Ledger**

|              |  |               |               |               |
|--------------|--|---------------|---------------|---------------|
| Tax Opening  |  |               |               |               |
| Tax Credit   |  | 600.00        | 600.00        | 300.00        |
| Late Fee     |  | 25.00         | 25.00         | 50.00         |
| <b>Total</b> |  | <b>625.00</b> | <b>625.00</b> | <b>350.00</b> |

**Utilization**

|                        |  |                |                |               |
|------------------------|--|----------------|----------------|---------------|
| From ITC(IGST)         |  |                |                | 250.00        |
| From ITC(CGST)         |  | 400.00         |                |               |
| From ITC(SGST)         |  |                | 400.00         |               |
| From Cash Ledger(IGST) |  |                |                | 300.00        |
| From Cash Ledger(CGST) |  | 600.00         |                |               |
| From Cash Ledger(SGST) |  |                | 600.00         |               |
| Late Fee               |  | 25.00          | 25.00          | 50.00         |
| <b>Total</b>           |  | <b>1025.00</b> | <b>1025.00</b> | <b>600.00</b> |

**Net Position After Utilization (Offset Liability)**

|                         |  |         |         |        |
|-------------------------|--|---------|---------|--------|
| Total Tax Liability     |  | 1000.00 | 1000.00 | 550.00 |
| ITC Utilization         |  | 400.00  | 400.00  | 250.00 |
| Cash Ledger Utilization |  | 600.00  | 600.00  | 300.00 |
| <b>Total</b>            |  |         |         |        |

**Closing**

|              |  |  |  |  |
|--------------|--|--|--|--|
| ITC          |  |  |  |  |
| Tax Payable  |  |  |  |  |
| Cash Ledger  |  |  |  |  |
| Late Fee     |  |  |  |  |
| <b>Total</b> |  |  |  |  |

“GST Summary Report” में, **Late Fees, Penalty** आदि के लिए एन्ट्री अलग से दिखाई जाएगी।

यह अमाउंट का यूटिलाइजेशन Cash Ledger के खिलाफ ही होगा।

Print Date Month

Tax Liability Integrity

ITC Integrity

GST Payment Assistant

GST Data Freeze

Havala

GST-Repoting



❖ मान लीजिए, पिछले Utilization के अनुसार हमारे पास **ITC Opening** है:

➤ ITC Opening:

→ CGST: 240 ₹    → SGST: 240 ₹    → IGST: 540 ₹

❖ हमने की हुई Purchase, Sales & GST Exp. (RCM) की एन्ट्री के अनुसार कुल GST/IGST/URD:

➤ GST on Outward Supply (Sales Invoice):

→ CGST: 915 ₹ + SGST: 915 ₹    → IGST: 550 ₹

➤ GST for Inward Supply (Purchase Invoice):

→ CGST: 400 ₹ + SGST: 400 ₹    → IGST: 350 ₹

➤ RCM-URD (Reverse Charge):

→ CGST: 450 ₹ + SGST: 450 ₹

GST -> GST Report -> GST Summary Report
Return Period May From 01/05/2018 To 31/05/2018

**GSTR Summary**

| GSTR Grouping  | Taxable Amount  | Central Tax    | State/UT Tax   | Integrated Tax |
|--|-----------------|----------------|----------------|----------------|
| <b>Details Of Outward Supply</b>                         |                 |                |                |                |
| Opening  |                 |                |                |                |
| B2B  | 31500.00        | 915.00         | 915.00         | 550.00         |
| URD RCM  | 5000.00         | 450.00         | 450.00         |                |
| <b>Total</b>   | <b>36500.00</b> | <b>1365.00</b> | <b>1365.00</b> | <b>550.00</b>  |
| <b>Details Of Inward Supply</b>                          |                 |                |                |                |
| Opening  |                 | 240.00         | 240.00         | 540.00         |
| B2B  | 16000.00        | 400.00         | 400.00         | 350.00         |
| <b>Total</b>   | <b>16000.00</b> | <b>640.00</b>  | <b>640.00</b>  | <b>890.00</b>  |
| <b>Cash Ledger</b>                                       |                 |                |                |                |
| Tax Opening  |                 |                |                |                |
| <b>Total</b>   |                 |                |                |                |
| <b>Net Position After Utilization (Offset Liability)</b> |                 |                |                |                |
| Total Tax Liability                                      |                 | 1365.00        | 1365.00        | 550.00         |
| ITC Utilization  |                 |                |                |                |
| Cash Ledger Utilization                                  |                 |                |                |                |
| <b>Total</b>   |                 | <b>1365.00</b> | <b>1365.00</b> | <b>550.00</b>  |
| <b>Closing</b>   |                 |                |                |                |
| ITC  |                 | 640.00         | 640.00         | 890.00         |
| Tax Payable  |                 | 1365.00        | 1365.00        | 550.00         |
| Cash Ledger  |                 |                |                |                |
| <b>Total</b>   |                 |                |                |                |

Print
Date
Month

Tax Liability Integrity
ITC Integrity
GST Payment Assistant
GST Data Freeze
Havala
GST-Repoting

पहले के यूटिलाइजेशन के अनुसार, हमारे पास कुछ **ITC Opening** है, जो Tax Payable Amt. के खिलाफ यूटीलाइज्ड होगी।

**GST Payment Assistant**

**Other than Reverse Charge**

|                | Tax Payable | Central Tax | State/UT Tax | Integrated Tax | Available Cash | Tax Paid(Cash) |
|----------------|-------------|-------------|--------------|----------------|----------------|----------------|
| Central Tax    | 915.00      | 640.00      | 0.00         | 275.00         | 0.00           | 0.00           |
| State/UT Tax   | 915.00      | 0.00        | 640.00       | 65.00          | 0.00           | 210.00         |
| Integrated Tax | 550.00      | 0.00        | 0.00         | 550.00         | 0.00           | 0.00           |

**Reverse Charge**

|                | Tax Payable | Tax Paid(Cash) |
|----------------|-------------|----------------|
| Central Tax    | 450.00      | 450.00         |
| State/UT Tax   | 450.00      | 450.00         |
| Integrated Tax | 0.00        | 0.00           |

**Other**

|                | Interest       |              | Penalty        |              | Late Fee       |              | Other          |              |
|----------------|----------------|--------------|----------------|--------------|----------------|--------------|----------------|--------------|
|                | Available Cash | Cash Payment | Available Cash | Cash Payment | Available Cash | Cash Payment | Available Cash | Cash Payment |
| Central Tax    | 0.00           | 0.00         | 0.00           | 0.00         | 0.00           | 0.00         | 0.00           | 0.00         |
| State/UT Tax   | 0.00           | 0.00         | 0.00           | 0.00         | 0.00           | 0.00         | 0.00           | 0.00         |
| Integrated Tax | 0.00           | 0.00         | 0.00           | 0.00         | 0.00           | 0.00         | 0.00           | 0.00         |

**Havala**

ITC Opening, Tax Payable Amt. के खिलाफ यूटीलाइज्ड होगी और समायोजित (adjust) होगी। यदि Utilization के बाद भी ITC रहती है, तो RCM Amt. के खिलाफ समायोजित (adjust) नहीं होगी।







thank you!