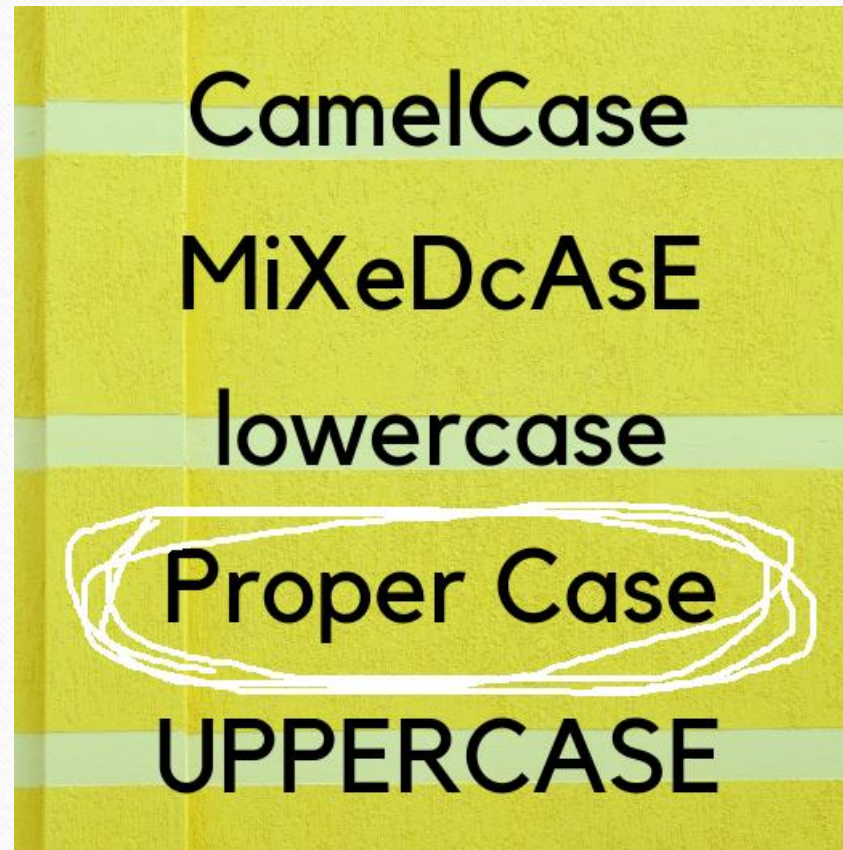


Proper Case in Master Entry



- ❖ Proper Case is any text that is written with each of the initial letters of a word being capitalized in a sentence.
 - E.g. "This Is An Example Of Proper Case."
- ❖ Miracle Software provides this facility for master entries in which the first letter of each word in a sentence will **automatically** be capitalized.
- ❖ Let's move on to the whole setup.

Proper Case for Accounts

Setup -> Company Setup -> Company Setup

Category	Description	Value
General Setup	Accounts	
Advance Setup	Account Popup Type	
Advance Modules	Account Popup Detail	
	Account Search on Alias	Name
Master Setup	Proper Case In Master Entry	Yes
	Proper Case In Address Entry	Yes
GST Setup	Products	
TDS/TCS Setup	Product Popup Type	
Report Setup	Product Popup Detail	
	Product Search On Alias	
	Product Group Required	
	Product Category Required	
	Ask Quantity Effect in Product	
	Ask stock a/c. in Product	
	Itemwise Expense Required	
	Proper Case In Master Entry	
	Stock Report	
	Decimal Point For Unit-1	
	Decimal Point For Rate	

In Master Setup...

... select "Yes" for both of these options wherein,
Master Entry: The **effect** of proper case will be seen during the entry of party account.
Address Entry: The **effect** of proper case will be seen in address details of the party account.

Let us see the effect in an account entry.

Add New Account [X]

Main Details		Party Detail	
Name	Miracle Accounting Software	City	
Alias		Pincode	
Group Name		Area	
		State	
		PAN No.	
		Aadhar No.	
		GSTIN No.	
		Credit Limit	
		Credit Limit	0.00
		Credit Days	0
Balance Method			
Balance Method	Balance Only [v]		
Opening Balance	0.00	Credit	[v]

OK

While inserting Account Name, the next letter will automatically be capitalized itself after each space in account name.
See underlined letters above.

Here, in **address detail** of the
Miracle Accounting Software...

Address Details For Miracle Accounting Software [X]

Address Detail		Contact Details	
Contact Person	XYZ	Mobile	
Address	R K House, 16-Vijay Plot, Rajkot	Phone No	
City			
Pincode		Factory No.	
Area		E-Mail	
State	Gujarat	Website	
Category			

Save

... initial letters in a sentence are capitalized after each space.

Setup -> Company Setup -> Company Setup

Category	Description	Value
General Setup	Accounts	
	Account Popup Type	
Advance Setup	Account Popup Detail	
Advance Modules	Account Search On Alias	Name
Master Setup	Proper Case In Master Entry	No
	Proper Case In Address Entry	No
GST Setup	Products	
TDS/TCS Setup	Product Popup Type	
Report Setup	Product Popup Detail	
	Product Search On Alias	Name
	Product Group Required	
	Product Category Required	
	Ask Quantity Effect in Product	
	Ask stock a/c. in Product	
	Itemwise Expense Required	
	Proper Case In Master Entry	
	Stock Report	
	Decimal Point For Unit-1	
	Decimal Point For Rate	

If we select "No" in these options...

... initial letters won't be capitalized during account entry.
See underlined letters above.

Address Details For miracle accounting software

Address Detail		Contact Details	
Contact Person	xyz	Mobile	
Address	r k software, 16-vijay plot, rajkot	Phone No	
City			
Pincode		Factory No.	
Area		E-Mail	
State	Gujarat	Website	
Category			

Save

We can see the effect in address detail also.

Proper Case for Products

Setup -> Company Setup -> Company Setup		
Category	Description	Value
General Setup	Accounts	
Advance Setup	Account Popup Type	
Advance Modules	Account Popup Detail	
Master Setup	Account Search on Alias	Name
	Proper Case In Master Entry	Yes
	Proper Case In Address Entry	Yes
GST Setup	Products	
TDS/TCS Setup	Product Popup Type	
Report Setup	Product Popup Detail	
	Product Search On Alias	None
	Product Group Required	Yes
	Product Category Required	Yes
	Ask Quantity Effect in Product	Yes
	Ask stock a/c. in Product	No
	Itemwise Expense Required	No
	Proper Case In Master Entry	Yes
	Stock Report	
	Decimal Point For Unit-1	
	Decimal Point For Rate	

In Master Setup...

Set **Yes** for "Proper Case in Master Entry".

Add New Product [X]

Main Details		Rate	
Name	V.Air Cooler 118-H	Purchase Rate	0.00
Alias		Sales Rate	0.00
GST Commodity		Unit Name	
Group Name		Sale	
Category Name		Purchase	
		GST Unit(UQC)	
Stock Options		Opening Stock	
Stock Required	Yes	Quantity	0.000
Quantity Effect	Yes	Amount	0.00

Other Details [OK]

As per the setup, while product entry, each initial letter in the name will automatically be capitalized.

Setup -> Company Setup -> Company Setup

Category	Description	Value
General Setup	Accounts	
Advance Setup	Account Popup Type	
Advance Modules	Account Popup Detail	
	Account Search on Alias	Name
Master Setup	Proper Case In Master Entry	No
	Proper Case In Address Entry	No
GST Setup	Products	
TDS/TCS Setup	Product Popup Type	
Report Setup	Product Popup Detail	
	Product Search On Alias	None
	Product Group Required	Yes
	Product Category Required	Yes
	Ask Quantity Effect in Product	Yes
	Ask stock a/c. in Product	No
	Itemwise Expense Required	No
	Proper Case In Master Entry	No
	Stock Report	
	Decimal Point For Unit-1	
	Decimal Point For Rate	

But if we select "No" in the option...

Add New Product [X]

Main Details		Rate	
Name	v.air cooler 118-h	Purchase Rate	0.00
Alias		Sales Rate	0.00
GST Commodity		Unit Name	
Group Name		Sale	
Category Name		Purchase	
		GST Unit(UQC)	
Stock Options		Opening Stock	
Stock Required	Yes	Quantity	0.000
Quantity Effect	Yes	Amount	0.00

Other Details [OK]

... we won't see initial letters be capitalized during product entry.

If you find more queries related to the topic, kindly contact your software vendor.





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thank you!