

User Field & User Master



❖ **Points that will be covered in this document:**

- **Explanation of User-Field Setup**
- **User Field Setup Types**
- **User Field Setup**
- **User Field Placement Setup**
- **User Field Advance Option**
- **User Master Explanation and Setup**

- ❖ This is an advance feature of Miracle.
- ❖ User Field can be used to add in the different types voucher.
- ❖ User field allows to add **customised field** in different types of voucher.
- ❖ User Field can be used to set additional rows to voucher types like, account master, address book, product master, sales bill etc.
- ❖ User Field allows advance setup like macro, proper and auto-number.
- ❖ It can divided character, numeric, memo, date, document and image wise.
- ❖ As the type changes, the advance options changes with it.

User Field Setup Types

- ❖ There are six types of fields value available:

- ❖ Character:

- Value can be added by character it allow maximum value 1 to 80 character

- ❖ Numeric:

- Value can be added by Numeric it allow maximum 20 digit.

- ❖ Memo:

- This is type we can set the value of user fields, as a short message and sentence.

❖ Date:

- This type of field allows to set value as a date format.

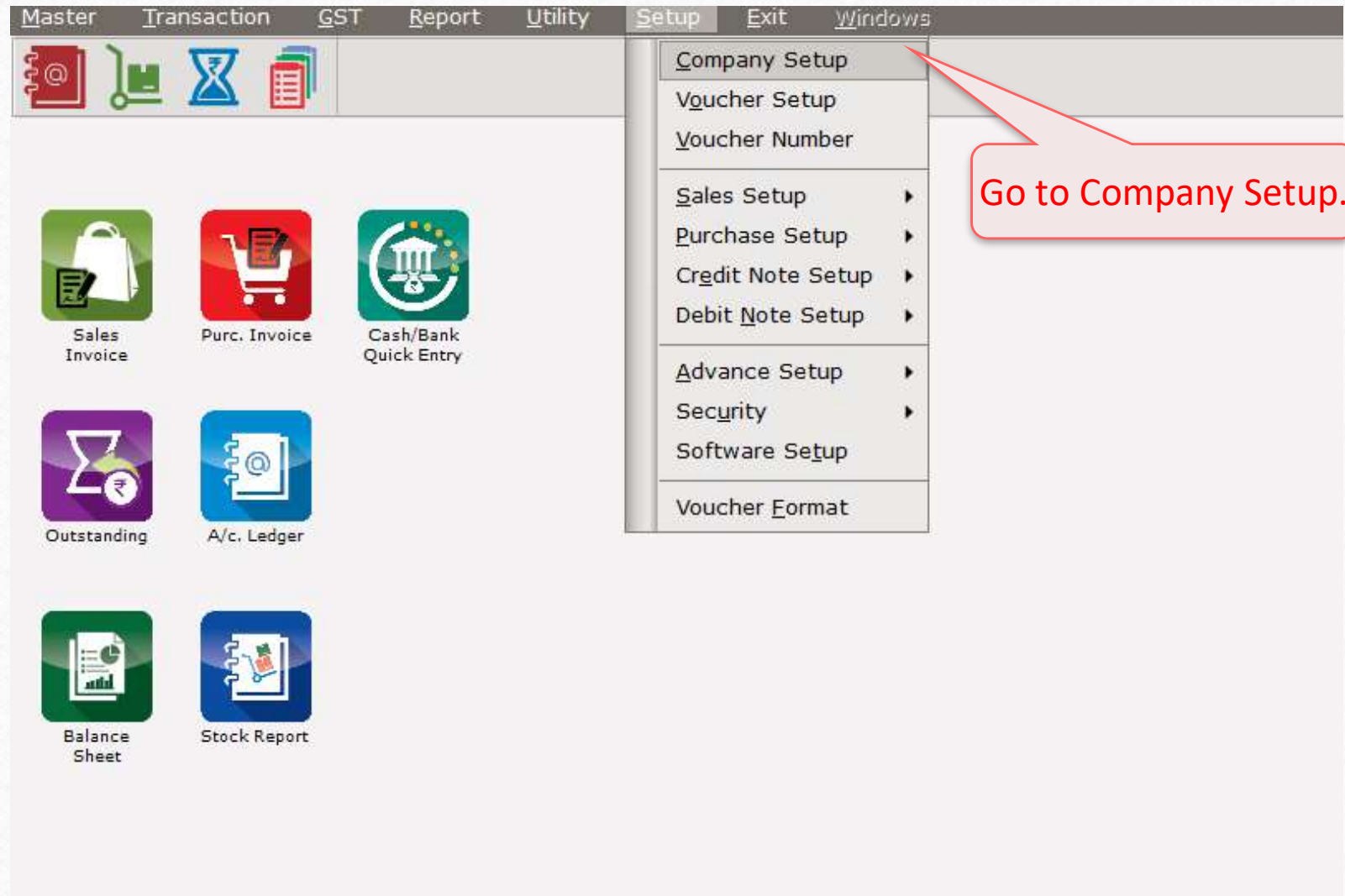
❖ Document:

- This type of field allows to stored file like pdf, word etc format.

❖ Image:

- This type of field allows to store image like jpeg, png, bmp etc. format.

User Field Setup



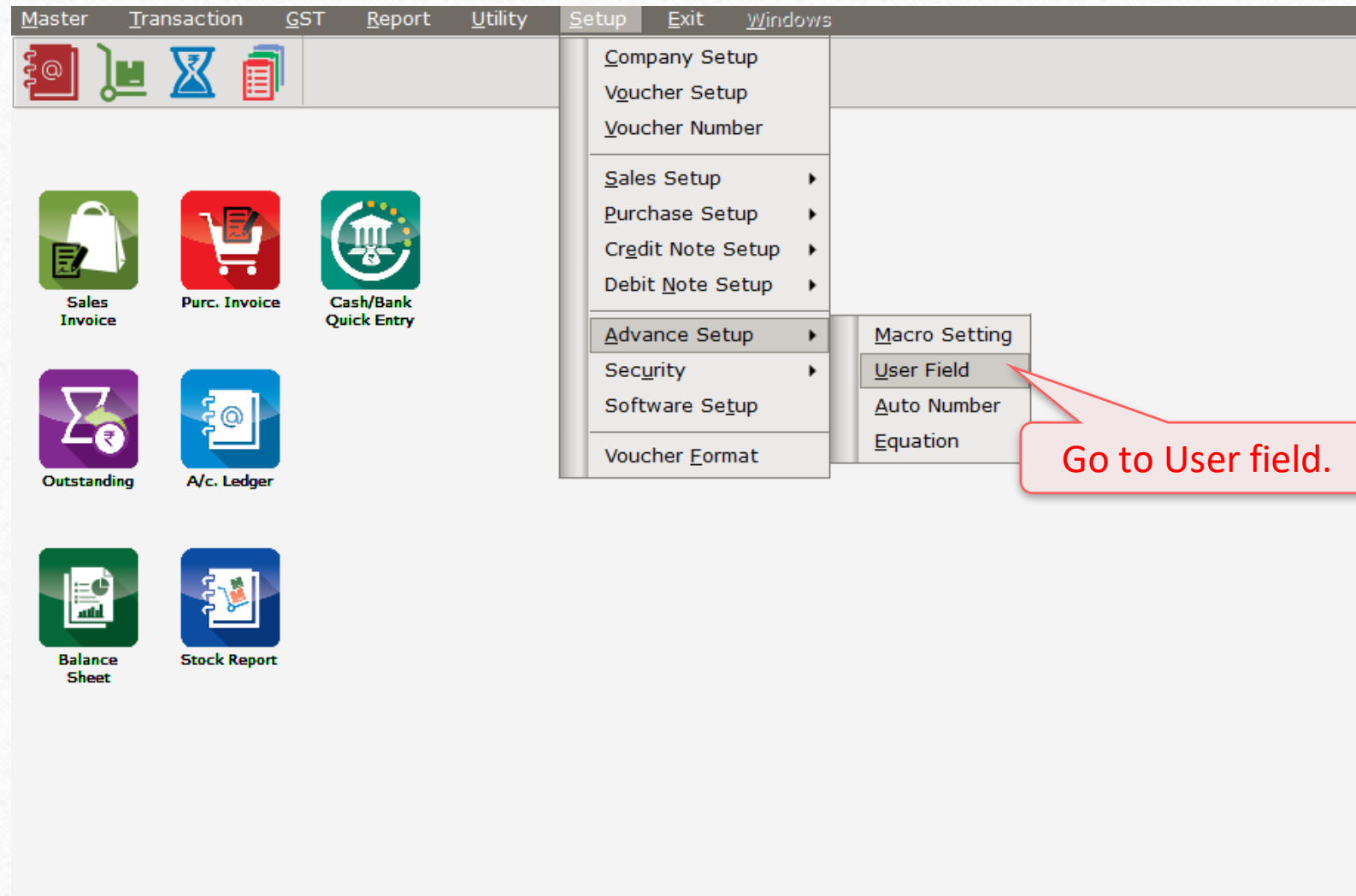
Setup -> Company Setup -> Company Setup

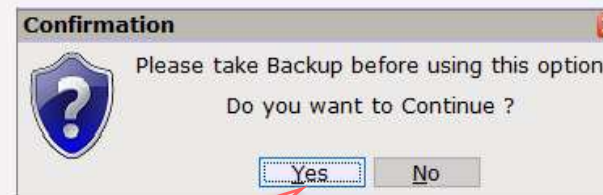
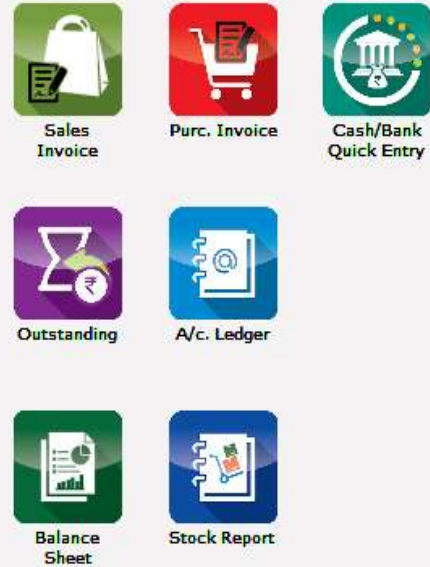
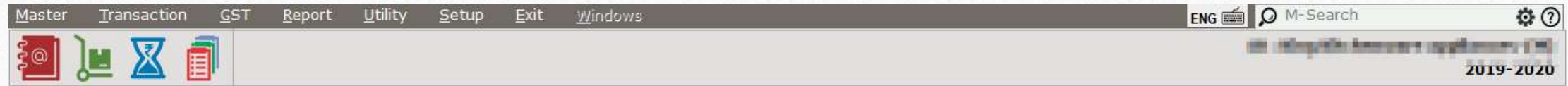
Category	Description	Value
General Setup	Advance Options	
Advance Setup	Account with Stock	Yes
Advance Modules	Bill To Bill Outstanding	No
Master Setup	Multiple Trading Account	No
GST Setup	Multi Currency Required	No
TDS/TCS Setup	Free Qty Facility Req. For Purchase ?	No
Report Setup	Free Qty Facility Req. For Sales ?	No
	Stock Setup	
	Pricelist Required	No
	Locationwise stock Required	No
	Batchwise stock Required	No
	Dual Stock Required	No
	Serial Numberwise Stock Required	No
	Product Classification Required	No
	Weight Scale Detail	
	Weight Scale Req.?	No
	Adv. Vouchers	
	Challan Required	
	Order Required	
	Quotation Required	
	Production Required	
	Stock Journal Required	
	Physical Stock Voucher Required	No
	User Options	
	User Field Required	Yes
	User Master Required	No

The option will set **Yes** by default. (User Field option can be enabled from here.)

User Field Placement Setup

- ❖ For example, if we want to mention information like, Transport name, LR no, Date, in sales bill in header portion .





This backup confirmation box will pop-up, click on **Yes**.



Moving to user field option.

Version : 9.0 Rel (4.0) Build : 302

[illegible]

Select voucher type as per your preference.

Setup -> Advance Setup -> User Field -> User Field List

Field ID	Name	Type	Length	Seq	Help	Status	Last Value
----------	------	------	--------	-----	------	--------	------------

Setup -> Advance Setup -> User Field -> User Field Definition Form

Field Description

Voucher Type: Sales Bill

Field ID: U

Placement: Header

Sequence: 1

Field Information

Field Name: Transport Name

Length: 25

Type: Character

Decimal: 0

Other Info.

Master File: None

Format:

Default Value:

Advance Options

☐ Macro ☒ Proper ☐ Auto Number Required

Character Not Allowed:

OK

No. of User fields/User field limit : 0/ 200

Add Edit Delete Hidden Help Other Info. Filter Selection Info

Enter Filed ID.
Filed Id is unique id.

Set Transport Name &
length of characters.

We have set header for sales
bill & We have set sequence 1
and Select Character in **Type**

Click on **OK** button.

Setup -> Advance Setup -> User Field -> User Field List

Field ID	Name	Type	Length	Seq	Help	Status	Last Value
Sales Bill							
Header							
U0000001						No	No
U0000002						No	No
U0000003						No	No

Setup -> Advance Setup -> User Field -> User Field Definition Form

Field Description

Voucher Type: Sales Bill
Field ID: U0000003
Placement: Header
Sequence: 3

Field Information

Field Name: Date
Length: 10
Type: Date
Decimal: 0
Format: / /
Day: ☐

Other Info.

Master File: None
Default Value: / /
ns

OK

No. of User fields/User field limit : 3/ 200

Add Edit Delete Hidden Help Other Info. Last Value Required Edit Criteria Filter Selection Info

We have set date field here.

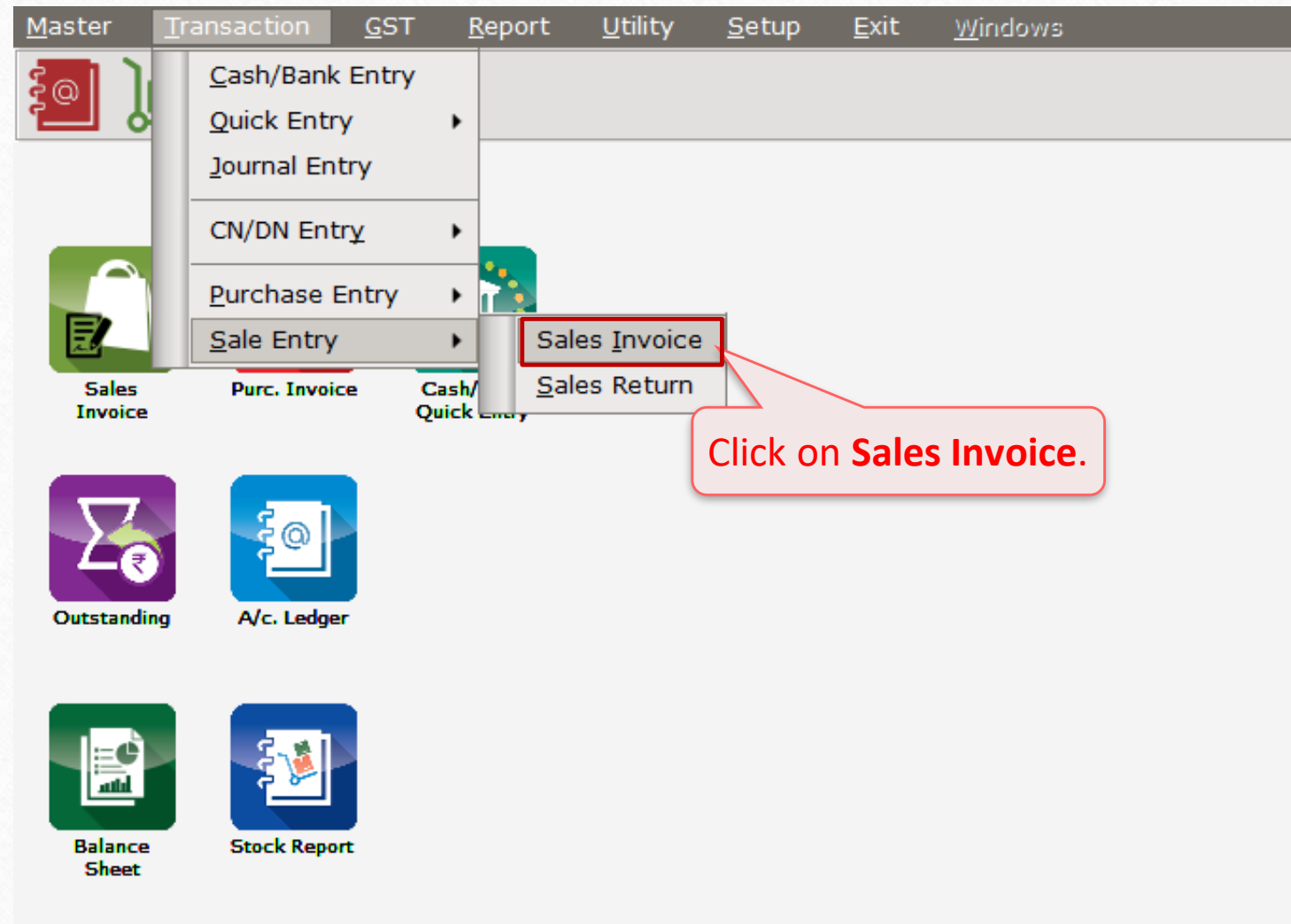
Set type - Date

Click OK to confirm.

We have set 3 user fields,
Transport Name, LR No, Date
to mention in sales bill.

Let's see in sales invoice.

Press “esc” and click on **yes** button.



We have added 3 user field here.

- We will see placement as middle portion and type as memo now. Let's see how to set it up.
- For example, If we want to add extra details of product then we add User Field in sales bill middle portion.

Field Description

Voucher Type: Sales Bill

Placement: Middle

Field Information

Field ID: U

Field Name:

Length: 0

Other Info.

Master File: None

Default Value:

Advance Options

☐ Macro ☐ Proper ☐ Auto Number Required

Character Not Allowed:

OK

Select Middle for specific vo

We will set Middle placement in Sales bill.

No. of User fields/User field limit : 0/

Add Edit Delete Hidden Help Filter Selection Info

Setup -> Advance Setup -> User Field -> User Field List

Field ID	Name	Type	Length	Seq	Help	Status	Last Value
Sales Bill							
Middle							
U0000001							

Setup -> Advance Setup -> User Field -> User Field Definition Form

Field Description

Voucher Type: Sales Bill Placement: Middle

Field ID: U0000001 Sequence: 1

Field Information

Field Name: Product Specs Type: Memo

Length: 4

Other Info.

Master File: None Format: Memo

Default Value: Date: Document: Image: ☐ Exit With Enter

OK

No. of User fields/User field limit : 1/ 200

Add Edit Delete Hidden Help Other Info. Last Value Required Edit Criteria Filter Selection Info

We've set placement as **Middle** and type as **Memo**.

Click OK to confirm.

Middle placement has been successfully added.

- For example, We have selected Payment terms and credit days in footer placement, now let's see how to set it up.

Setup -> Advance Setup -> User Field -> User Field Definition Form

Field Description
Voucher Type: Sales Bill
Field ID: U

Field Information
Field Name: Payment Terms
Length: 50

Other Info.
Master File: None

Placement: Footer
Sequence: 1

Type: Character
Decimal: 0

Format:
☐ Auto Number Required

OK

No. of User fields/User field limit : 0/ 20

Add Edit Delete Hidden Help Criteria Filter Selection Info

We've set placement as **Footer** and type as **Character**.

Click on **OK** to save.

Setup -> Advance Setup -> User Field -> User Field List

Field ID	Name	Type	Length	Seq	Help	Status	Last Value
Sales Bill							
Footer							
U0000001						en	No
U0000002						en	No

Setup -> Advance Setup -> User Field -> User Field Definition Form

Field Description

Voucher Type: Sales Bill

Field ID: U0000002

Field Information

Field Name: Credit Day

Length: 3

Placement: Footer

Sequence: 2

Type: Numeric

Decimal: 0

Format:

☐ Negative ☐ Comma Format

Range: From 0 To 0

OK

No. of User fields/User field limit : 2/ 100

Add Edit Delete Enable Help Other Criteria Filter Selection Info

Field name and Length has been added.

Placement has been set as footer and type as numeric.

Click on OK to save.

We have set footer placement in sales bill to write Payment Terms and Credit Day

Add: Click the Add button to add a new field.
We can Edit/Delete as per our requirement.

By pressing
Hidden key....

1	No	Enable	No

... we can see that this field is hidden mode.

As per setup, here we can't see hidden field.

[illegible]

[illegible]

[illegible]

- Last value required option will remember the value of old invoices, like Transport name which has been mentioned here.
- Edit criteria will auto set the chosen fields.
- Ex, if we create a bill of parin appliances that is when, we will select maruti transport from field list, now when the next time if a user will create a bill of parin appliances then the cursor will automatically point to Maruti transport.
- The example is shown with screenshot.

Enable pressing Help button

Setup -> Advance Setup -> User Field -> User Field List

Field ID	Name	Type	Length	Seq	Help	Status	Last Value
Sales Bill							
Header							
U0000001	Transport Name	C	25	4	No	Enable	No

Last Value

Criteria Detail*

Criteria Detail
1 Party Name
Vou Series
Invoice Type
Tax/Retail
Voucher Type

No. of User fields/User field limit : 1/ 100

☐ Last Value Required

Select Party Name

As we have selected "party name", this option will remember the specific party name once the we will click on that option.

Setup -> Advance Setup -> User Field -> User Field List

Field ID	Name	Type	Length	Seq	Help	Status	Last Value
Sales Bill							
Header							
U0000001	Transport Name	C	25	4	No	Enable	Yes

Last Value

Criteria Detail* Party Name

OK

MIRACLE-PC

The option has been enabled.

Press TAB button to select,
Click on Ok button.

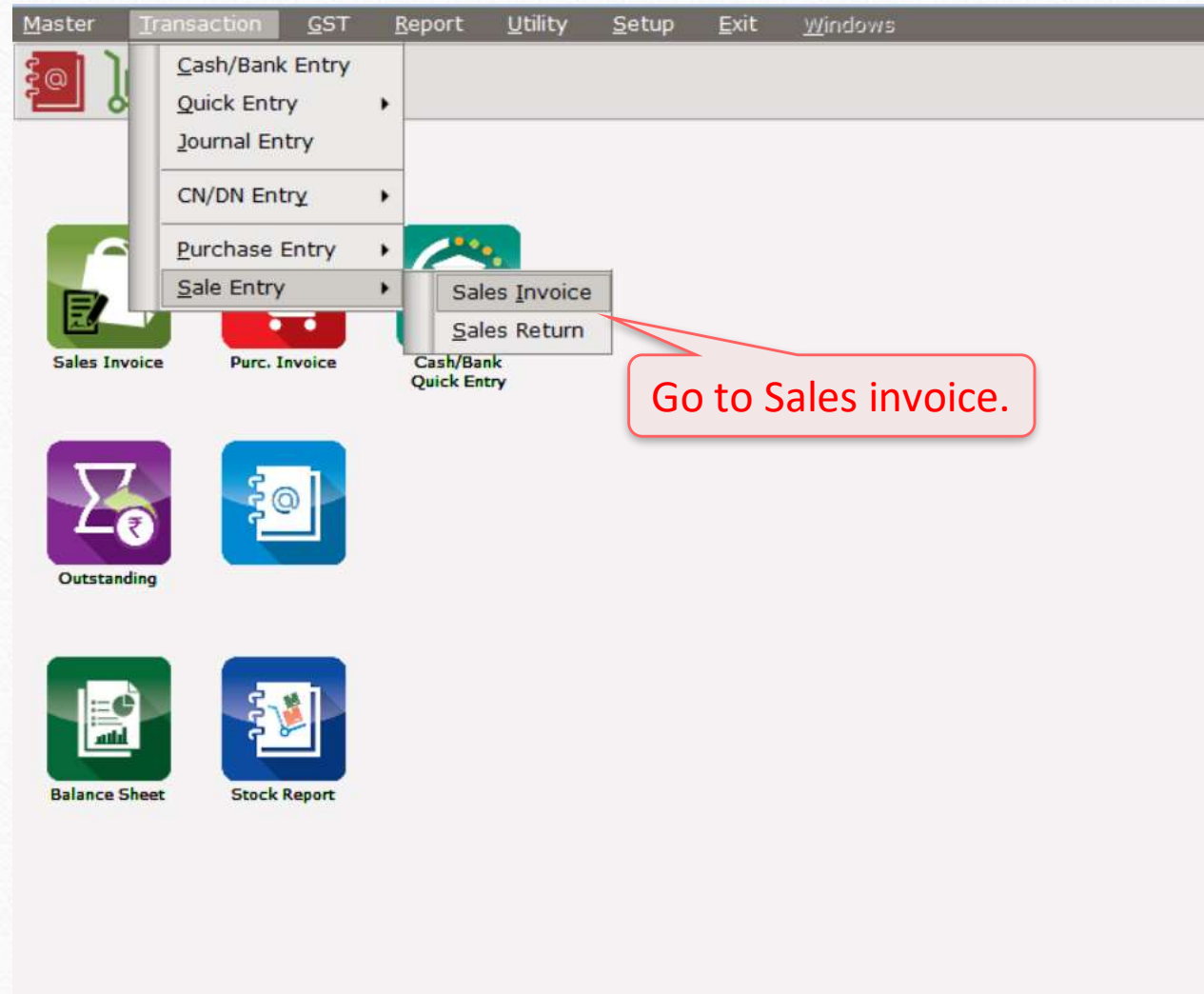
No. of User fields/User field limit : 1/ 100

Add Edit Delete Hidden Help Other Info. Last Value Required Edit Criteria Filter Selection Info

The option has been enabled.

Press TAB button to select,
Click on Ok button.

Let us see, how last value required feature actually works.



Master Transaction GST Report Utility Setup Exit ENG INR M-Search 30 : User field 2020-2021

Transaction > Sale Entry > Sales Invoice > Edit Sales Bill(GST)

Cash/Debit Debit Invoice Type GST Bill Date 13/04/2020 Mon
Party A/c. Parin Appliances Sale A/c. Sales A/c. (GST) Bill No. GT/1
Tax/Bill of Supply Tax Invoice Doc. No. Doc Date

Bal. : 3,675.00 DB

Transport name Maruti transport

Product Name	Transport name	Qty	Rate	Amount
Kitchen mixer	Ginar logistics	1.000	3500.00	3500.00
	M.D roadlines			
	Maruti transport			
	Shive shakti cargo			

Add Delete

Total Entry : 1/1 1.000 3500.00

Item Amount 3,500.00 CR

Discount (-) 0.000 0.00
Freight 0.00
Central Tax 87.50
State/UT Tax 87.50
Round Off 0.00

Bill Amount 3,675.00 DB

Narration

OK Print

We will add sales bill, and select maruti transport from transport name field.

Let us add new bill to check last value required field.

Transaction -> Sale Entry -> Sales Invoice -> Add Sales Bill(GST)

Cash/Debit: Debit
Party A/c.: Parin Appliances
Invoice Type: GST
Sale A/c.:
Tax/Bill of Supply: Tax Invoice GSTIN Number Not Present
Bill Date: 13/04/2020 Mon
Bill No: GT/2
Doc. No.:
Doc Date: / /

Bal. : 3,675.00 DB

Transport name: Maruti transport

Product Name	Transport name	Qty	Rate	Amount
	Gimar logistics			
	M.D roadlines			
	Maruti transport			
	Shive shakti cargo			

Add Delete

Total Entry : 0

Narration

Press Ok to complete the setup

Discount
Freight
Central Tax
State/UT Tax
Round Off

Item Amount

	(-)	0.000	0.00
			0.00
			0.00
			0.00
			0.00
			n nn

Bill Amount

OK Print

Setup -> Advance Setup -> User Field -> User Field List

Field ID	Name	Type	Length	Seq	Help	Status	Last Value
Sales Bill							
Header							
U0000001	Transport Name	C	25	4	Yes	Enable	Yes

Filter Expression

Filter Type

- None
- Voucher Type
- Field ID
- Hidden
- Not Hidden

Filter will help to select a specific filter type.

No. of User fields/User field limit : 1/ 100

Add Edit Delete Hidden Help Other Info. Last Value Required Edit Criteria Filter Selection Info

Advance Option (Character Type)

Advance option

- User field advance options allows for character field setup macro, proper and auto number.
- Macro – This option gives facility to store a message for user field.
- When we need to write the same description each time, at that time we can use macro.
- Let's see with Example.

Setup -> Advance Setup -> User Field -> User Field List

Field ID	Name	Type	Length	Seq	Help	Status
Sales Bill						
Header						
U0000001						

Setup -> Advance Setup -> User Field -> User Field Definition Form

Field Description

Voucher Type: Sales Bill Placement: Header

Field ID: U0000001 Sequence: 1

Field Information

Field Name: Transport Name Type: Character

Length: 25 Decimal: 0

Other Info.

Master File: None Form:

Default Value:

Advance Options

☒ Macro ☐ Proper

Character Not Allowed:

OK

No. of User f

Add Edit Delete Hidden Help Other Info. Last Value Required Edit Criteria Filter Selection Info

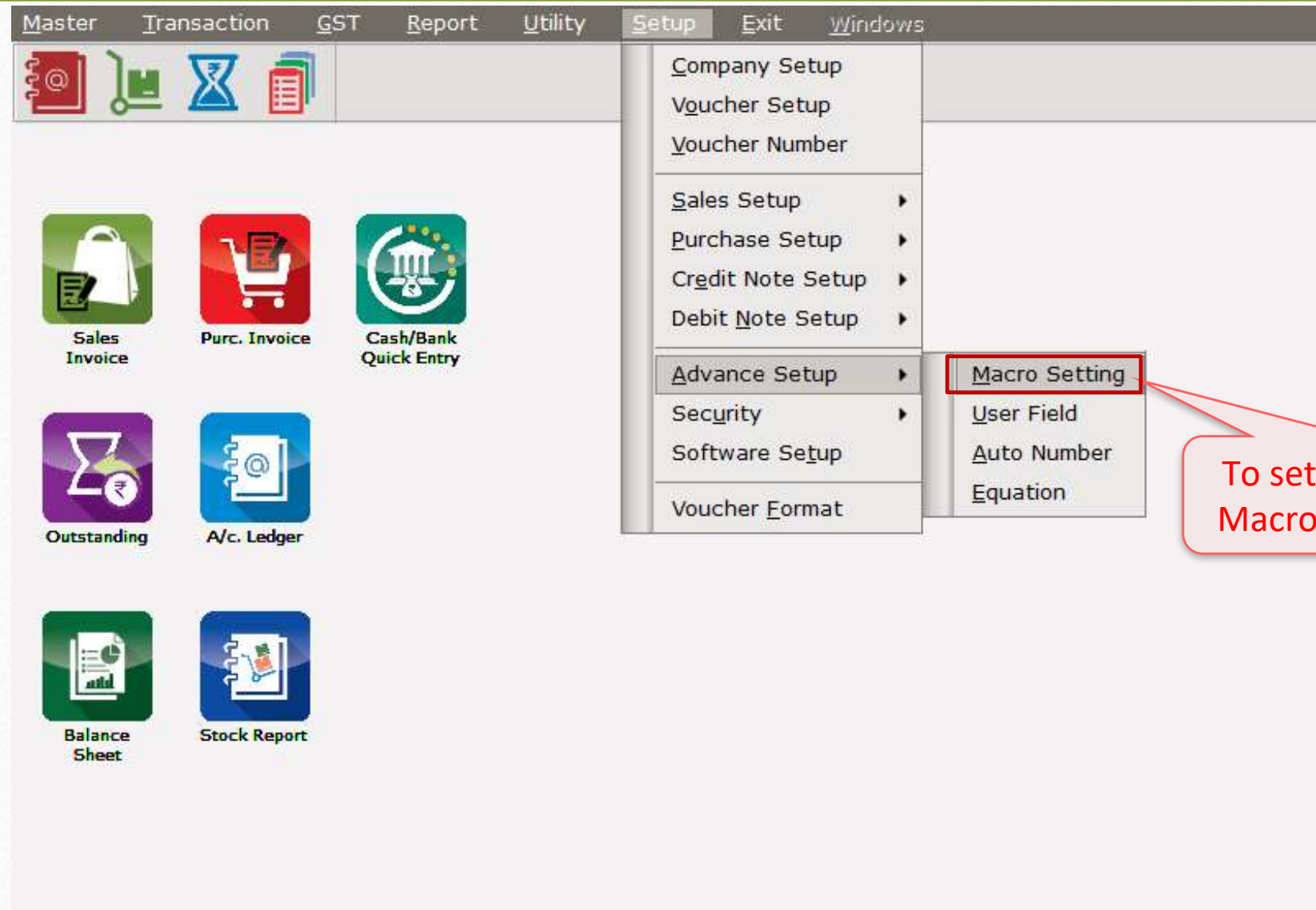
We will look into Advance options based on Type selection.

We have selected Type as Character, based on the selection advance options have been generated.

Macro – This option will stores a message for a field.

Click on OK to save.

Click Yes to Save.



Setup -> Advance Setup -> Macro Setting -> Macro Key Setting

Key Name	Macro Content
F03	Global Express Service
F04	Safe Express
F05	Agraval packers and movers
F06	
F07	
F08	
SHIFT+F03	
SHIFT+F04	
SHIFT+F05	
SHIFT+F06	
SHIFT+F07	
SHIFT+F08	
SHIFT+F09	
SHIFT+F11	

User can choose the Key name and write Macro Content.

Click save.

Edit Save

[illegible]

Click Load to confirm the changes.

After setting up macro, user can press F3 to generate the name.

Proper Option

- User field advance option allows to setup macro, proper and auto number.
- Proper - This option makes upper case of first character automatically.
- Proper option is any text that is written with each of the initial letters of a word being capitalized in a sentence.
- Let's see with Example.

Setup -> Advance Setup -> User Field -> User Field Definition Form

Field Description

Voucher Type: Sales Bill Placement: Middle

Field ID: U Sequence: 1

Field Information

Field Name: Product Specs Type: Memo

Length: 4 Decimal: 0

Other Info.

Master File: None Default Value:

Advance Options

☐ Macro ☒ Proper ☐ Exit With Enter

OK

Automatically makes first character capital.

Click OK.

No. of User fields/User field limit : 0/ 100

Add Edit Delete Hidden Help Other Info. Last Value Required Edit Criteria Filter Selection Info

[illegible]

Auto Number Required

- User field advance options allows setup macro, proper and auto number.
- Auto Number Required option - we can set the auto number for user field. We can also set the prefix and suffix length for auto number. Also change the auto number while entering in voucher, and also reset the value of auto number for New Year opening.
- Auto number facility can be used to generate barcode.
- Let's see with Example.

Setup -> Advance Setup -> User Field -> User Field Definition Form

Field Description
 Voucher Type: Product Master
 Placement: Header
 Field ID: U
 Sequence: 1

Field Information
 Field Name: Code
 Length: 7
 Type: Character
 Decimal: 0

Other Info.
 Master File: None
 Format:
 Default Value:
 Character Not Allowed:
☐ Macro ☐ Proper ☒ Auto Number Required

Advance Options

OK

In character type, we have selected **Auto number required**.

No. of User fields/User field limit : 0 / 100

Add Edit Delete Hidden Help Other Info. Last Value Required Edit Criteria Filter Selection Info

Setup -> Advance Setup -> User Field -> User Field List

Field ID	Name	Type	Length	Seq	Help	Status	Last Value
Product Master							
Header							
U0000001							

Field Description
Voucher Type: Product Master Placement: Header

Field Information
Field ID: U0000001
Field Name: Code
Length: 7
Master File: Non
Default Value:
Advance Options
☐ Macro
Character Not Allowed:
OK

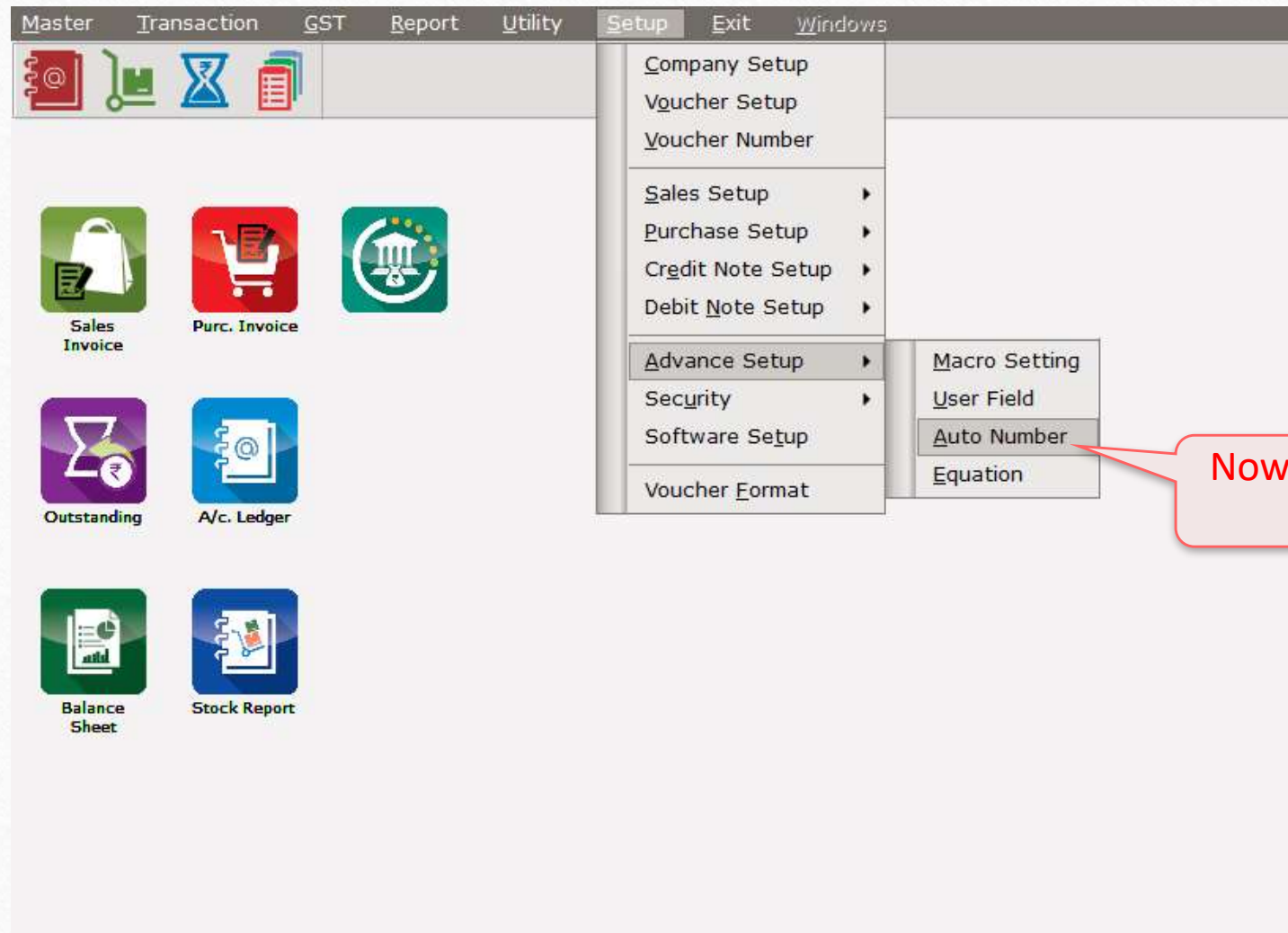
Add Auto Number Detail
Prefix Length: 0
Suffix Length: 0
Number Length: 7
☒ Padding Required
Padding Character: 0
☒ Allow To Edit
☐ Reset Number In New Year
OK

Set prefix & suffix length & click on OK.

No. of User fields/User field limit : 1/ 100

Add Edit Delete Hidden Help Other Info. Last Value Required Edit Criteria Filter Selection Info

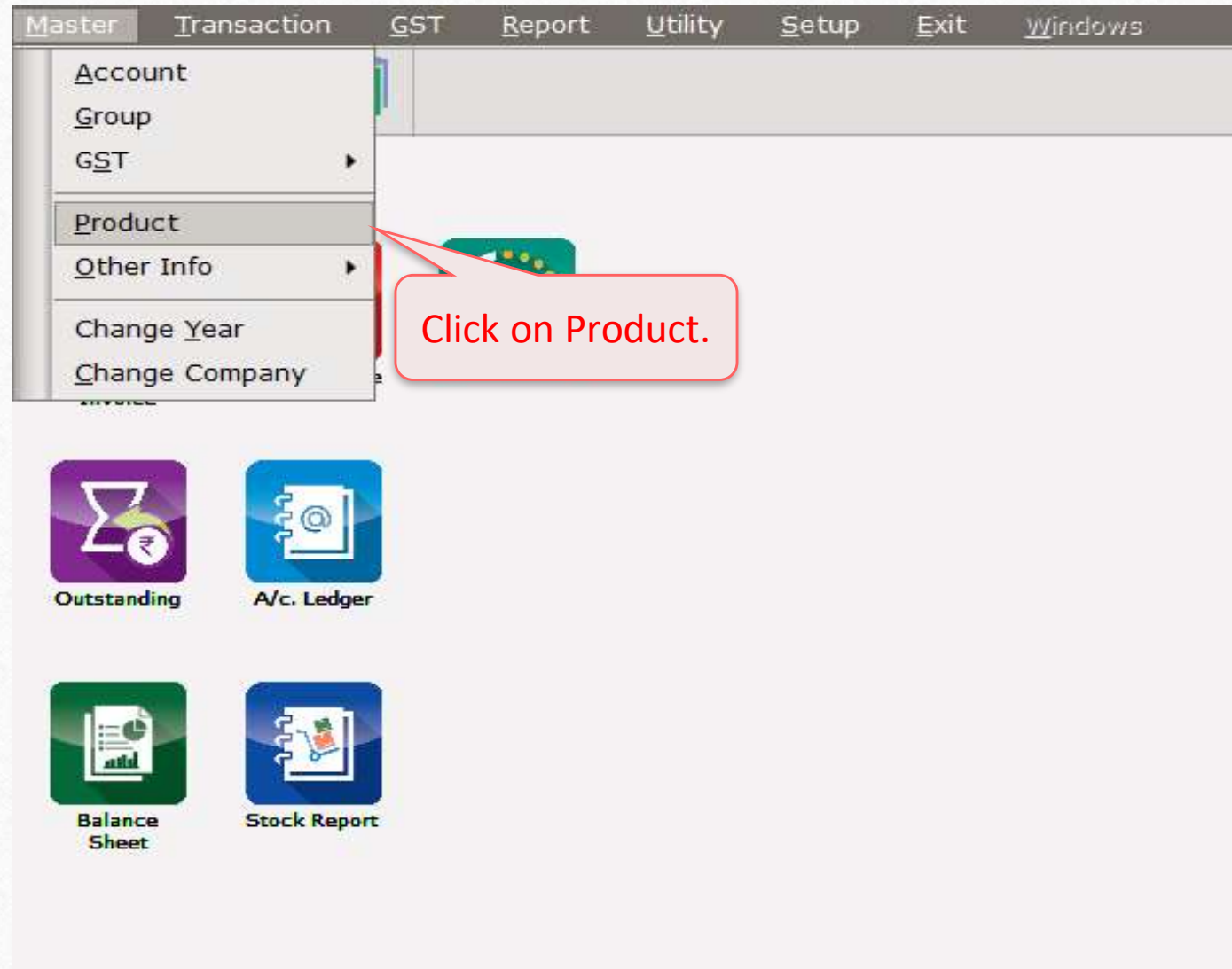
Click on **Yes**.



[illegible]

After adding , this popup will appear.

Click on OK.



Click on **Add** button.

Master -> Product -> Product Master

Product Name	Purch. Rate	Sales Rate
Cloth Dryers		2500.00
Kitchen mixer		
Wood cutters		25000.00

Add New Product

Main Details

Name	<input type="text" value="Blender"/>	
Alias	<input type="text"/>	
GST Commodity	<input type="text" value="GST 12%"/>	
Group Name	<input type="text"/>	Code <input type="text" value="0000001"/>
Category Name	<input type="text"/>	

OK

Stock Options

Stock Required

Other Details

Rate

Purchase Rate	<input type="text" value="0.00"/>
Sales Rate	<input type="text" value="0.00"/>

Unit Name

Sale	<input type="text"/>
Purchase	<input type="text"/>
GST Unit(UQC)	<input type="text"/>

Opening Stock

	<input type="text" value="0.000"/>
	<input type="text" value="0.00"/>

OK

Click on OK.

Add	Edit	Delete	Rate	Print	User Field	Master	Filter	Order
-----	------	--------	------	-------	------------	--------	--------	-------

Add Multiple Product	Stock Ledger	Export	Assign GST Commodity
----------------------	--------------	--------	----------------------

Advance Option (Numeric Type)

Advance Option (Numeric)

- Negative option will allow to add negative values in sales bill, generally it can be used in outstanding payment.
- Comma format will activate “,” in between Amount.
- For ex, if we wish to mention five digit number like 10000, it will put the “,” after 10,000.
- Range can be used when we need to add a certain value between two numbers.
- Ex – Range will be used by businesses who transfer certain packages or boxes over a certain time in single bill.
- FMCG company sends in between minimum 10 to max 15 boxes of food packs in every bill in fixed range for convenience of transportation.
- **Note:** Range will allow to add in between minimum (10) and max value (15) value for boxes.
- Let's see with Example.

Setup -> Advance Setup -> User Field -> User Field List

Field ID	Name	Type	Length	Seq	Help	Status	Last Value
Sales Bill							
Header							
U0000005							No
U0000001							No

Setup -> Advance Setup -> User Field -> User Field Definition Form

Field Description

Voucher Type: Sales Bill Placement: Header

Field ID: U Sequence: 3

Field Information

Field Name: Amount Type: Numeric

Length: 20 Decimal: 0

Other Info.

Master File: None Format:

Default Value: 0

Advance Options

☐ Negative ☒ Comma Format

Range From: 0 To: 0

OK

No. of User fields/User field limit : 2/ 100

Add Edit Delete Enable Help Other Info. Last Value Required Edit Criteria Filter Selection Info

Comma format will activate "," in between price.
Click OK to save.

Advance Option (Memo Type)

Setup -> Advance Setup -> User Field -> User Field List

Field ID	Name	Type	Length	Seq	Help	Status	Last Value
Sales Bill							
Footer							
U0000001							No
U0000002							No

Setup -> Advance Setup -> User Field -> User Field Definition Form

Field Description
Voucher Type: Sales Bill Placement: Footer
Field ID: U Sequence: 3

Field Information
Field Name: Sales bill Memo Type: Memo
Length: 4 Decimal: 0

Other Info.
Master File:
Default Value:
Advance Op
☐ Macro ☐ Proper ☒ Exit With Enter

Pressing enter will directly exit the screen.

OK

No. of User fields/User field limit : 2/ 100

Add Edit Delete Hidden Help Other Info. Last Value Required Edit Criteria Filter Selection Info

Advance Option (Date Type)

Setup -> Advance Setup -> User Field -> User Field List

Field ID	Name	Type	Length	Seq	Help	Status	Last Value
Sales Bill							
Header							
U0000001	Order date	D	10	1	No	Enable	No

Setup -> Advance Setup -> User Field -> User Field Definition Form

Field Description

Voucher Type: Sales Bill Placement: Header

Field ID: U0000001 Sequence: 1

Information

Name: Order date Type: Date

Length: 10 Decimal: 0

Info.

Printer File: None Format:

Default Value: / /

Advance Options

☒ Year Range ☒ Day

OK

No. of User fields/User field limit : 1/ 100

Add Edit Delete Hidden Help Other Info. Last Value Required Edit Criteria Filter Selection Info

After checking the box, date user field allow current year range date only.

Based on a specific date, Day will be shown.

Click OK.

It will show us order date and day here.

Click ok to confirm.

ON

Print

Item Amount		52,500.00 CR
	(-) 0.000	0.00
		0.00
		1312.50
		1312.50
Water 5/lr		0.00
Bill Amount		55,125.00 DB
Cmp. Info	Last Option	Last Menu
Tuesday, Apr 14, 2020		

Advance Option (Document Type)

- If a user want to attach a specific document in voucher type, then document type option can be useful.
- We have shown the example of document type in expense bill and purchase bill.
- Ex, if a user wants to store the soft copy of purchase bill or any expense voucher in miracle software, then they can use this option.

Setup -> Advance Setup -> User Field -> User Field List

Field ID	Name	Type	Length	Seq	Help	Status	Last Value
Sales Bill							
Header							
U0000001	Date	D	10	1	No	Enable	No
Purc. Bill							
Header							
U0000002							

Setup -> Advance Setup -> User Field -> User Field Definition Form

Field Description

Voucher Type: Purc. Bill Placement: Header

Field ID: U0000002 Sequence: 1

Field Information

Field Name: Purchase bill Type: Document

Length: 8 Decimal: 0

Other Info.

Master File: None Format:

Default Value:

Advance Options

File Type: Pdf

OK

No. of User fields/User field limit : 2/ 100

Add Edit Delete Hidden Help Other Info. Last Value Required Edit Criteria Filter Selection Info

Select the type and file type.
We are selecting pdf format
here.

Click Ok to save.

Transaction -> Purchase Entry -> Purchase Invoice -> Edit Purc. Bill(GST)

Cash/Debit: Debit
 Party A/c: Parin Appliances
 Invoice Type: GST
 Purc A/c: Purchase A/c. (GST)
 Tax/Bill of Supply: Tax Invoice
 Vou Date: 13/04/2020 Mon
 Voucher No:
 Bill No: gt/025
 Bill Date: 13/04/2020

Bal. : 1,20,750.00 CR

Purchase bill: [Green bar]

View

Product Name

Product Name	Qty	Rate	Amount
Blenders	50.000	700.00	35000.00
Kitchen mixer	20.000	4000.00	80000.00

Total Entry : 1/2

Item Amount

Discount	(-) 0.000	0.00
Freight		0.00
Central Tax		2875.00
State/UT Tax		2875.00
Round Off		0.00
Bill Amount		1,20,750.00 CR

115000.00

1,15,000.00 DB

1,20,750.00 CR

OK **Print**

Narration

Note – you can store purchase bill soft copy for your reference.

Advance Option (Image Type)

- If a user want to show the product image in sale bill or product ledger then image type can be useful option.
- We have shown image type example in product master.

Select type and file type and click on OK.

Master -> Product -> Product Master

Product Name	Purch. Rate	Sales Rate
Kitchen mixer		2000.00

Edit Product's detail - Kitchen mixer

Main Details

Name

Alias

GST Commodity

Group Name

Category Name

OK

Rate

Purchase Rate

Sales Rate

Unit Name

View

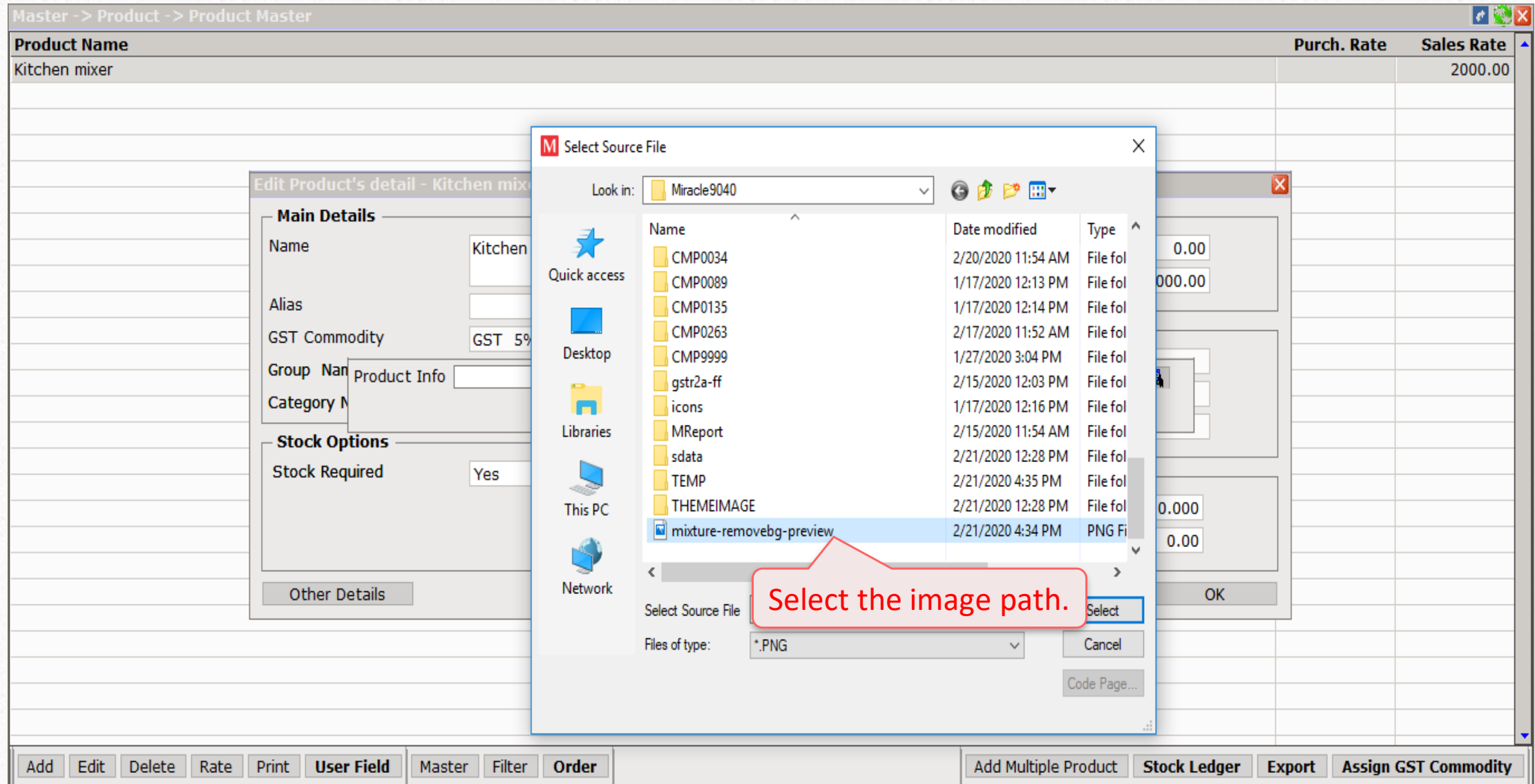
Stock Options

Stock Required

Other Details

Opening Stock


OK



Edit Product's detail - Kitchen mixer

Main Details		Rate	
Name	Kitchen mixer	Purchase Rate	0.00
Alias		Sales Rate	2000.00
GST Commodity	GST 5%	Unit Name	
Group Name	Product Info	C:\USERS\PEACE\DESKTOP\KITCHENMIXER.PNG	
Category Name		View	
		OK	
Stock Options			
Stock Required	Yes		
		0.000	
		0.00	
Other Details		OK	

After selecting the image file, press ok.

Debit Memo		TAX INVOICE				Original
M/s. : Parin Appliances		Invoice No. : GT/1				
		Date : 13/04/2020				
Place of Supply : 24-Gujarat						
SrNo	Product Name	HSN/SAC	Qty	Rate	GST %	Amount
1	Kitchen mixer 		1.000	3500.00	5.00	3500.00
GSTIN No.:			Sub Total		3500.00	
Total GST : One Hundred Seventy Five Only			Taxable Amount		3500.00	
Bill Amount : Three Thousand Six Hundred Seventy Five Only			Central Tax		2.50%	87.50
			State/UT Tax		2.50%	87.50
Note :			Grand Total		3,675.00	

We have created customized invoice here as an example, which has product image in it.

[illegible]

The image can be customized in product ledger as well.

User Master

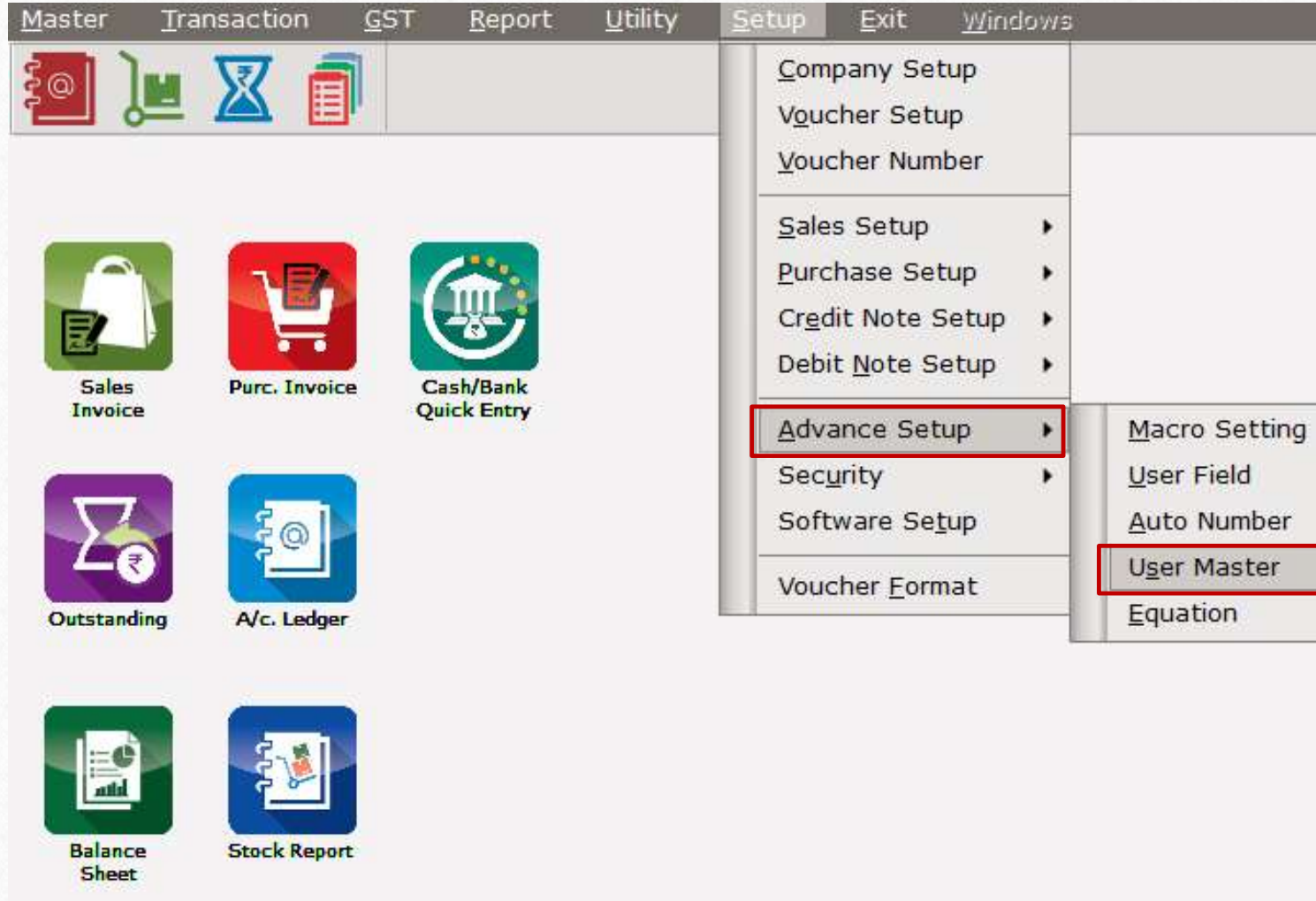
- ❖ User Master allows to store multiple details in one attempt.
- ❖ For ex, if we want to add multiple transport details like Transport Name, GST No, Transport Address, and Mobile No a user can add these fields using User Master.

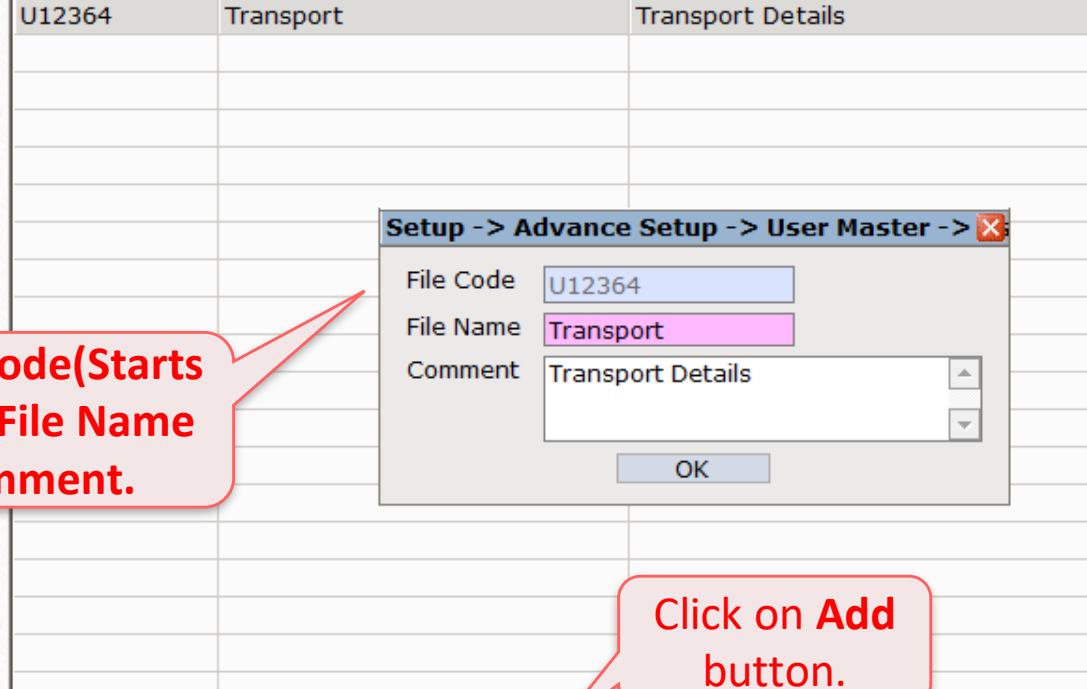
Setup -> Company Setup -> Company Setup

Category	Description	Value
General Setup	Advance Options	
Advance Setup	Account with Stock	Yes
	Bill To Bill Outstanding	No
Advance Modules	Multiple Trading Account	No
Master S	Multi Currency Required	No
GST Setup	Qty Facility Req. For Purchase ?	No
	Qty Facility Req. For Sales ?	No
TDS/TCS Setup	Stock Setup	
Report Setup	Pricelist Required	No
Ticker Setup	Locationwise stock Required	No
	Batchwise stock Required	No
	Dual Stock Required	No
	Serial Numberwise Stock Required	No
	Product Classification Required	No
	Weight Scale Detail	
	Weight Scale Req.?	No
	Adv. Vouchers	
	Challan Required	No
	Order Required	No
	Quotation Required	No
	Production Required	No
	Stock Journal Required	No
	Physical Stock Voucher Required	No
	User Options	
	User Field Required	Yes
	User Master Required	Yes

Click on Advance Setup.

Select Yes here.





The screenshot shows the 'User Define Master List' window with a table containing one entry. A modal dialog box is open for editing the entry with File Code 'U12364'. Red callout boxes provide instructions: 'Enter File Code(Starts with “U”), File Name and Comment.' points to the input fields, and 'Click on Add button.' points to the 'Add' button at the bottom of the main window.

File Code	Field Name	Comment
U12364	Transport	Transport Details

Setup -> Advance Setup -> User Master ->

File Code: U12364
 File Name: Transport
 Comment: Transport Details

OK

No. of User masters/User master limit : 1/ 40

Add Edit Delete Field Entry

① After adding user master, this screen will be displayed

③ Enter Field Name and Short Name will be auto generated.

② Click on Add button.

④ Select Type.

Click on OK.

Setup -> Advance Setup -> User Master -> Transport Criteria Detail

File C	Field Name	Type	Length	Dec	Seq	Status
U1236	Transport Name	C	20	0	1	Enable
	GSTNO	C	20	0	2	Enable
	Address	C	35	0	3	Enable
	Mob					

Setup -> Advance Setup -> User Master -> Field Entry

Field Name: Transport Name Short Name: USALES_B

Sequence: 1 Type: Character

Length: 20 Decimal: 0

Input Detail

Master Name: None Row: 0

Format: Column: 0

Default Value:

Validation: OK

Add Edit Delete Save Disable Index

Let us switch to user field
and set transport field in
master file.

Setup -> Advance Setup -> User Field -> User Field List

Field ID	Name	Type	Length	Seq	Help	Status	Last Value
Sales Bill							
Header							
U0000003						No	No
U0000004						No	No
Footer							
U0000002						No	No

Setup -> Advance Setup -> User Field -> User Field Definition Form

Field Description

Voucher Type: Sales Bill Placement: Header

Field ID: U0000004 Sequence: 4

Field Information

Field Name: Transportdetail Type: Character

Length: 8 Decimal: 0

Other Info.

Master File: Transport Format:

Default Value:

Advance Options

☐ Macro ☐ Proper ☐ Auto Number Required

Character Not Allowed:

OK

3 / 100

Help Other Info. Last Value Required Edit Criteria Filter Selection Info

We added Master field name here.

Select Master File

Select type as Character

Click on OK.

Note: After adding fields in user master, we will select Master field name from **User field** option.

Transaction -> Sale Entry -> Sales Invoice -> Edit Sales Bill(GST)

Cash/Debit: Debit
Party A/c: Parin Appliances

Invoice Type: GST
Sale A/c: Sales A/c. (GST)
Tax/Bill of Supply: Tax Invoice

Bill Date: 20/11/2019 Wed
Bill No: GT/1
Doc. No.:
Doc Date: / /

Bal. : 2,75,625.00 DB

Date: 20/11/2019 Transportdetail: 1

Product Name	Transport Name	Qty	Rate	Amount
Wood cutters	Everrun Transport	10.000	25000.00	250000.00
Cloth Dryers	Sailboat Transport	5.000	2500.00	12500.00

Transport

Transport Name: Sailboat Transport
GSTNO: 2HJKTIRO76843Z
Address: Kalwad road
Mobile No: 9895556565

Click on Add

We have created user field as a name Transport detail.

Click on OK.

Sales Bill: Narration:

Discount: (-) 0.00
Freight: 0.00
Central Tax: 6562.50
State/UT Tax: 6562.50
Round Off: n nn
Kasar A/c:

Item Amount: 15.000
Bill Amount: 2,62,500.00 CR

Bill Amount: 2,75,625.00 DB



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 <https://www.youtube.com/channel/UCWB9FJbbVCOPvgWKUdeA31w>



thank you!